



October 2, 2024

AFFILIATED AGENCIES

*Orange County
Transit District*

*Local Transportation
Authority*

*Service Authority for
Freeway Emergencies*

*Consolidated
Transportation Service
Agency*

*Congestion Management
Agency*

*Service Authority for
Abandoned Vehicles*

SUBJECT: Request for Qualifications (RFQ) 4-2448, "Design-Build of Hydrogen Fueling Station and Facility Modifications at Garden Grove Bus Base"

Gentlemen/Ladies:

This letter and its Attachments comprise **Addendum No. 1** to the above captioned Request for Qualifications issued by the Orange County Transportation Authority ("Authority").

1. Offerors are advised that the RFQ conference will be held on-site/in-person on October 2, 2024 at 11:00 a.m. at the Authority's Administrative office, 550 South Main Street, Orange, California in Conference Room 08.

For prospective bidders who wish to join via teleconference, please **join or call-in using the following credentials:**

- [Microsoft Teams Link](#)
- Phone Number: 916-550-9867
- Conference ID: 8841830 #

2. **Offerors who attend the RFQ conference must fill out the RFQ Conference Registration sheet presented as Attachment A to this Addendum No. 1, and email, no later than Wednesday October 2, 2024 at 5:00 p.m. to mbornman@octa.net.**
3. Offerors are advised that a copy of the RFQ conference presentation is presented as Attachment B to this Addendum No. 1.

Offerors are reminded to acknowledge receipt of this **Addendum No. 1** on Form C, "Addenda Acknowledgement", which is to accompany the Statement of Qualifications.

Questions regarding this **Addendum No. 1** should be directed to the undersigned at 714-560-5064.

Sincerely,

Megan Bornman
Senior Contract Administrator
Contracts Administration and Materials Management

Attachments:

- Attachment A: Pre-Proposal Conference Registration
- Attachment B: Pre-Proposal Conference PowerPoint Presentation



RFQ CONFERENCE REGISTRATION ADDENDUM NO. 1
ATTACHMENT A

RFQ 4-2448

RFQ 4-2448

Date: October 2, 2024

Title: Design-Build of Hydrogen Fueling Station and Facility Modifications at Garden Grove Bus Base

1. Company Name: _____

Attendee: _____

Address: _____

City, State Zip: _____

Phone Number: () _____ Registered on CAMM NET? Yes No

E-Mail Address: _____

2. Company Name: _____

Attendee: _____

Address: _____

City, State Zip: _____

Phone Number: () _____ Registered on CAMM NET? Yes No

E-Mail Address: _____

3. Company Name: _____

Attendee: _____

Address: _____

City, State Zip: _____

Phone Number: () _____ Registered on CAMM NET? Yes No

E-Mail Address: _____

4. Company Name: _____

Attendee: _____

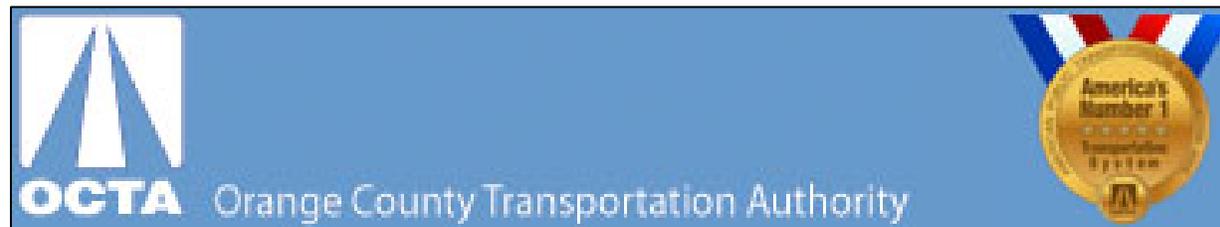
Address: _____

City, State Zip: _____

Phone Number: () _____ Registered on CAMM NET? Yes No

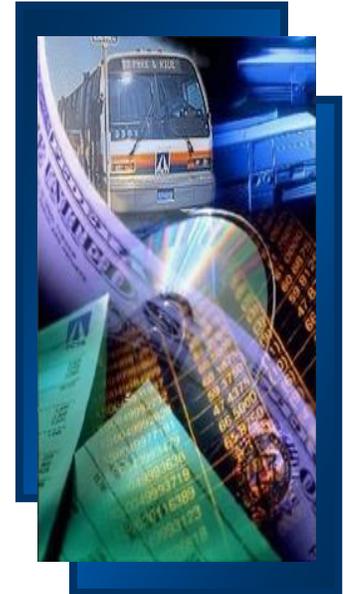
E-Mail Address: _____

RFQ Conference for RFQ 4-2448: Design-Build of Hydrogen Fueling Station and Facility Modifications at Garden Grove Bus Base



Agenda

- Introductions
- Safety/Emergency Evacuation
- Online Business and Networking Tools
- Key Procurement Information & Dates
- Review of RFQ Documents
- Project Background
- Questions and Answer



Why register on CAMM NET?

<https://cammnet.octa.net/>

- To receive e-mail notifications of Solicitations, Addenda and Awards
- View and update your vendor profile
- Required for Award

Online Business & Networking Tools

- CAMM NET Connect
 - <https://www.facebook.com/CammnetConnect>
- Working with OCTA
 - <https://cammnet.octa.net/about-us/working/>
- Planholder's List
 - <https://cammnet.octa.net/procurements/planholders-list-selection/>

Key Procurement Information

- Two-step process to select and design-build contractor the Project.
 - Step 1 – Request for Qualifications
 - Step 2 – Request for Proposals
- Project term is anticipated to be for 24 months with an operational training and transitional period not to exceed 18 months after completion and acceptance of Project.

Key Procurement Milestone Dates

Date	Milestone
September 23, 2024	Issue RFQ
October 2, 2024	RFQ Conference
October 22, 2024	SOQs Due
January 27, 2025	Approval of Short-List and Release of RFP to Short-List
January 27, 2025	RFP Issued
April 14, 2025	Interviews
June 23, 2025	Approval to Award
August 2025	Anticipated Contract Execution

Key RFQ Procurement Dates

Written Questions Due:

October 4, 2024

OCTA Responds:

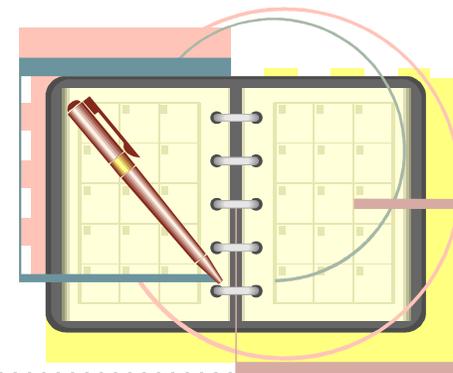
October 10, 2024

Statement of Qualifications Due:

October 22, 2024, 2:00 PM

Board of Directors:

January 27, 2025



Key Procurement Information

- All questions/contact with Authority staff should be directed to the assigned Contract Administrator, Megan Bornman
- Next Addendum will contain a copy of the RFQ Conference sign-in sheet

Guidelines for Written Questions

- Questions must be submitted directly to Megan Bornman, Contract Administrator, in writing, by: **October 4, 2024**
- E-mail recommended: mbornman@octa.net
- Any changes Authority makes to procurement documents will be by written Addenda only
- Addenda will be issued via CAMM NET
- Today's Verbal discussions today are non-binding

Next...
SOQ Instructions

Followed by...
Project Background

SOQ Submittal Instructions

- SOQs are due by 2:00 p.m., October 22, 2024
- SOQs are to be submitted electronically as specified in the RFQ.
- The link has an upload file size limit of 80MB.
- The Authority will not accept hard copy proposals for this RFQ.

SOQ Submittal Instructions - *(Financial Information)*

- The financial information requested is to be submitted separately via hard copy to the address specified in the RFQ.
- Offerors shall also include **one (1) electronic copy** of their financial submittal package in PDF format on a flash drive.
- Financial package to be clearly marked with RFQ number and title

SOQ Submittal Instructions (continued)

- Authority has the right to:
 - accept or reject any and all SOQs;
 - withdraw or cancel the RFQ;
 - postpone SOQ opening for its own convenience.
- SOQs received are considered public information
- SOQs are not to be copyrighted

SOQ Content

- Design-Build Entity Information and Certification
- Project Team Information
- Minimum Requirements
- Reference Projects
- Design-Build Team Key Personnel Experience
- Organization, Management, Quality and Safety Approach
- Legal Structure
- Financial Capability

Forms:

- Form A – Transmittal Cover Page
- Form B – Contact Information
- Form C – Addenda Acknowledgement
- Form D – Project Team Information
- Form E – Design-Build Entity Minimum Requirements
- Form F – General Contractor Questions
- Form G – Principal Engineer Questions
- Form H – Reference Project Data Sheet
- Form I – Key Personnel Experience

Evaluation and Short-List

- All proposals, timely received, will be evaluated using the following evaluation criteria:
- Pass/Fail Criteria:
 - Minimum Requirements
 - Legal Structure
 - Financial Capability

Evaluation and Short-List

- All proposals, timely received, will be evaluated using the following evaluation criteria:

Design-Build Entity and Team Experience	30%
Key Personnel Experience	30%
Organizational, Management, Quality and Safety Approach	40%

- Evaluation Committee comprised of internal OCTA staff.

- Evaluation and Short-List Procedure
 - Authority will review the pass/fail criteria.
 - Evaluation Committee will evaluate SOQs.
 - Based on the information provided, a list of qualified Design-Build Teams will be developed, “short-list”.
 - Short-list is anticipated to be presented to the Transit Committee on January 9, 2025.
 - Short-list is anticipated to be presented to the Board of Director’s on January 27, 2025 along with the approval to release the Request for Proposals to the short-list.

Project Background

(Refer to RFQ Documents, Exhibits,
Attachments)

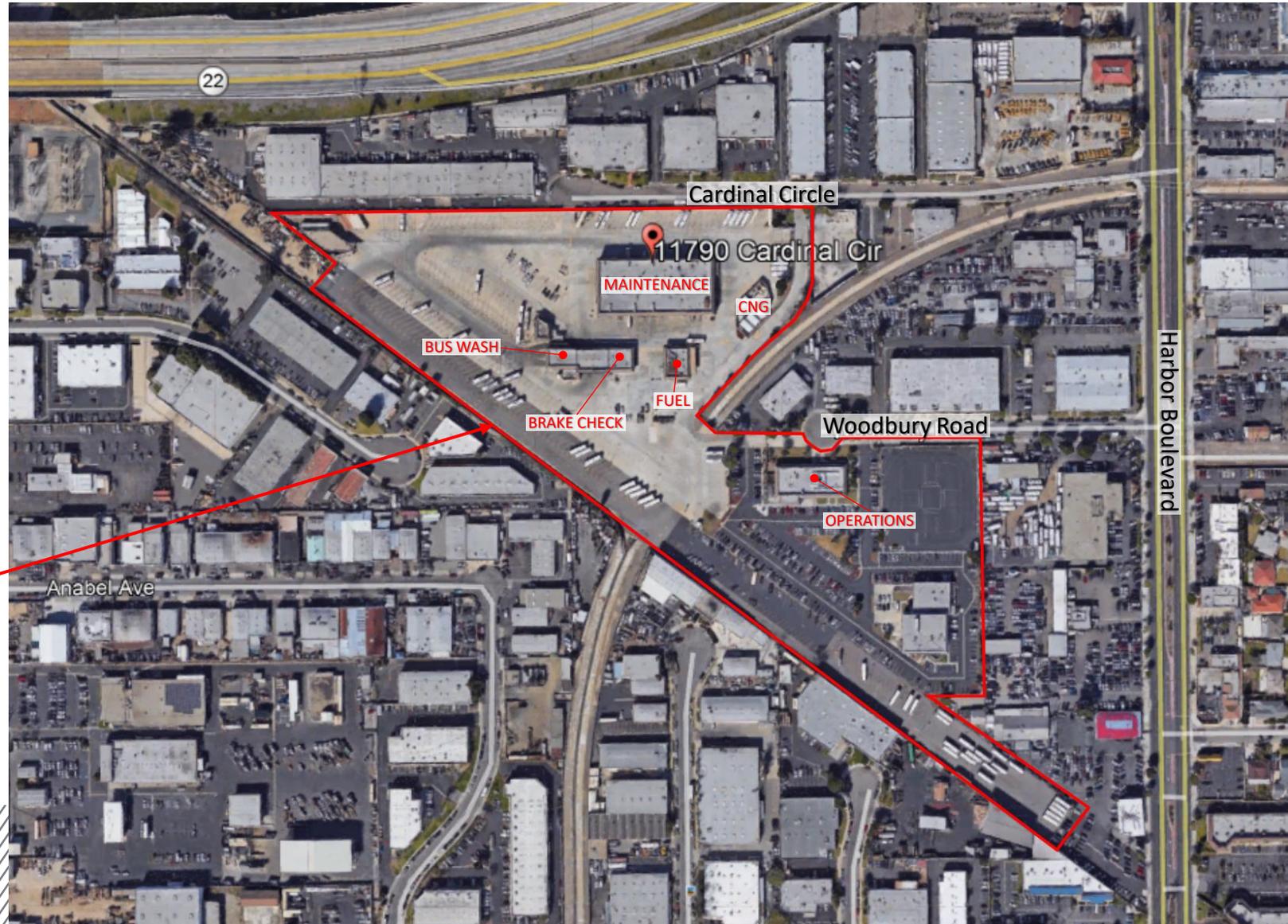
OCTA Project Manager
Will Provide General Summary of Work

Project Location – Garden Grove Bus Base

Garden Grove Bus Base
11790 Cardinal Circle,
Garden Grove, CA 92843



Project Site



General Summary of Work

The AUTHORITY requires hydrogen fueling for up to 100 fuel cell electric buses (FCEBs) using two fuel lanes with total daily fuel consumption of up to 3,000 kilograms.

Facility modification are needed at existing maintenance facilities affected by the introduction of hydrogen system to the property including the fuel building, maintenance building, brake check building, canopy detail area, vehicle test station canopy, tire shop area, a maintenance platform with a canopy structure to service OCTA's bus fleet.

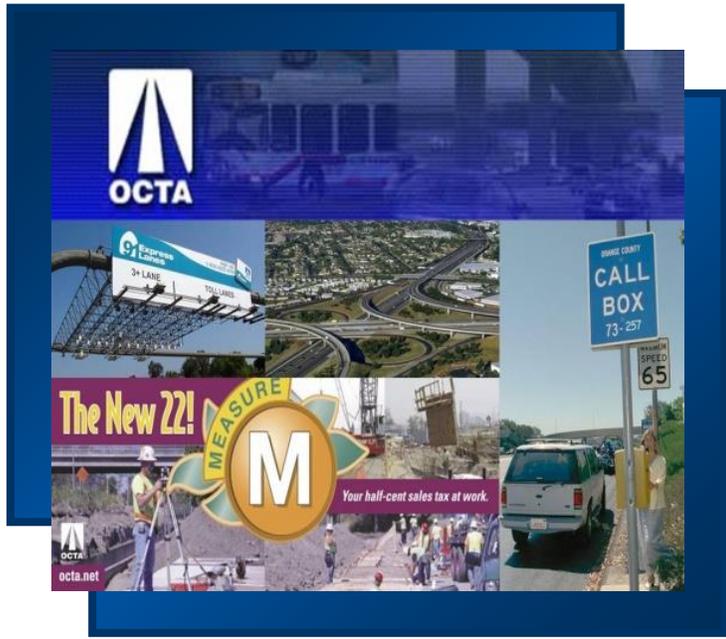
General Summary of Work (continued)

The AUTHORITY is seeking a qualified contractor (DESIGN-BUILDER) to design, construct, and deliver a turnkey code-compliant Hydrogen Fueling Station and Facility Modifications at its Garden Grove Bus Base.

- DESIGN-BUILDER shall complete the design of the project, and obtain all required approvals from authorities having jurisdiction prior to proceeding with construction.
- DESIGN-BUILDER shall deliver the project fully commissioned and ready for use, and meet all performance requirements through demonstrated performance testing.
- There is no scope split, the AUTHORITY shall not perform any work on project.

Refer to RFQ documents for general summary of work.

- Questions?



- Reminder.... Proposals are due @ 2:00 pm on October 22, 2024.
- Please submit a completed sign in sheet.
- Please register on CAMM NET.
- Thank you for your interest in OCTA! Feel free to stay and network.