



AFFILIATED AGENCIES

*Orange County
Transit District*

*Local Transportation
Authority*

*Service Authority for
Freeway Emergencies*

*Consolidated Transportation
Service Agency*

*Congestion Management
Agency*

July 15, 2024

**SUBJECT: Request for Proposals (RFP) 4-2241
Construction Management Support Services for the
State Route 57 Improvement Project between Orangewood
Avenue and Katella Avenue
Addendum No. 1**

Gentlemen/Ladies:

This letter and its attachments comprise **Addendum No. 1** to the above captioned RFP issued by the Orange County Transportation Authority (Authority).

1. Offerors are advised that a hybrid pre-proposal conference will be held on July 17, 2024, at 9:00 a.m. at the Authority's Administrative Office, 550 South Main Street, Orange, California 92868, in Conference Room 07. All prospective Offerors are encouraged to attend the pre-proposal conference.

Participation via teleconference will also be available. Prospective Offerors may join or call-in using the following credentials:

- [Click here to join the meeting](#)
 - OR Call-in Number: (916) 550-9867
 - Conference ID: 271 310 463 239
2. Offerors are advised that a copy of the pre-proposal conference presentation is presented as **Attachment A** to this **Addendum No. 1**.
 3. Offerors who plan to attend the pre-proposal conference remotely are requested to submit via e-mail to sgettel@octa.net, no later than July 17, 2024, at 8:00 a.m., the Pre-Proposal Conference Registration Sheet which is presented as **Attachment B** to this **Addendum No. 1**.
 4. Offerors are reminded to acknowledge receipt of this **Addendum No. 1** in their Letter of Transmittal, which is to accompany the proposal.
 5. Offerors are advised that all changes addressed in this **Addendum No. 1** shall be incorporated into the final Agreement.

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Questions regarding this **Addendum No. 1** should be directed to the undersigned at (714) 560-5562 or sgettel@octa.net.

Sincerely,

Sonja Gettel

Sonja Gettel
Senior Contract Administrator
Contracts Administration and Materials Management

Attachments

Attachment A: Pre-Proposal Conference Presentation
Attachment B: Pre-Proposal Conference Registration Sheet

Pre-Proposal Conference for
RFP 4-2241
Construction Management Support Services
for the State Route 57 Improvement Project
between Orangewood Avenue and Katella Avenue



Orange County
Transportation Authority 

Agenda

- Introductions
- Safety/Emergency Evacuation
- Online Business and Networking Tools
- Key Procurement Information & Dates
- Review of RFP Documents
- Scope of Work
- Questions and Answers



CAMM NET Registration

Why register on CAMM NET?

<https://cammnet.octa.net/>

- To receive e-mail notifications of Solicitations, Addenda and Awards
- View and update your vendor profile
- Required for Award

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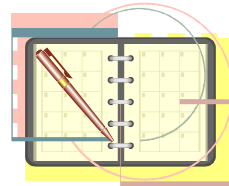
Online Business & Networking Tools

- CAMM NET Connect
 - <https://www.facebook.com/CammnetConnect>
- Working with OCTA
 - <https://cammnet.octa.net/about-us/working/>
- Planholder's List
 - <https://cammnet.octa.net/procurements/planholders-list-selection/>

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Key Procurement Dates

Written Questions Due:	July 22, 2024
OCTA Responds:	July 29, 2024
Proposals Due:	August 7, 2024, 2:00 PM
Interviews:	September 24, 2024
Board of Directors:	November 12, 2024



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Key Procurement Information

- All questions/contact with Authority staff should be directed to the assigned Contract Administrator, Sonja Gettel.
- Next Addendum will contain a copy of the Pre-Proposal sign-in sheets.
- Award based on prime-sub relationship, not joint ventures.
- Contract term is for 3.5 years.

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Key Procurement Information

The following restrictions apply to this procurement:

The prime consultant firm, including all subconsultants (at any tier) awarded this contract to perform construction management support services for the State Route 57 Northbound Improvement Project between Orangewood Avenue and Katella Avenue will be ineligible to participate (at any tier) in the contract for construction services for the State Route 57 Northbound Improvement Project between Orangewood Avenue and Katella Avenue.

The firm, including all subconsultants (at any tier), regardless of the level of service provided by said subconsultant(s), awarded the design services contract for the State Route 57 Northbound Improvement Project between Orangewood Avenue and Katella Avenue, may not submit a proposal for this procurement.

The firm, including all subconsultants (at any tier), regardless of the level of service provided by said subconsultant(s), awarded the program management consultant services contract for the Authority's Capital Programs (Highway and Rail), may not submit a proposal for this procurement.

Furthermore, Offeror(s) are advised that the evaluation of the team composition with regards to the conflicts of interest will be done on a case-by-case basis.

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Guidelines for Written Questions

- Questions must be submitted directly to Sonja Gettel, Senior Contract Administrator, in writing, by: **July 22, 2024, 5:00 p.m.**
- E-mail recommended: sgettel@octa.net
- Any changes Authority makes to procurement documents will be by written Addenda only
- Addenda will be issued via CAMM NET
- Today's Verbal discussions today are non-binding

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Next...
Proposal Instructions

Followed by...
Review of Scope of Work

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Proposal Submittal Instructions

- Proposals are due by 2:00 p.m., August 7, 2024
- Proposals must be submitted, electronically, through the following URL link: <http://www.octa.net/Proposal Upload Link>
- The link has an upload file size limit of 80MB.
- Authority will not accept hard copy proposals for this RFP.

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Proposal Submittal Instructions (continued)

- Authority has the right to:
 - accept or reject any and all proposals;
 - withdraw or cancel the RFP;
 - postpone proposal opening for its own convenience.
- Proposals received are considered public information
- Proposals are not to be copyrighted

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Proposal Content

- Letter of Transmittal
- Technical Proposal
 - a) Qualifications, related experience and references of Offeror
 - b) Proposed staffing and project organization
 - c) Work plan
 - d) Exceptions / Deviations (Technical vs. Contractual)

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Proposal Content (continued)

Cost and Price Proposal

- Only technical qualifications are to be submitted at this time
- No cost/price information is to be submitted
- Only highest ranked Offeror will be asked to submit a detailed cost proposal
- Negotiations will commence based on both the cost and technical proposals

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Proposal Content (continued)

Forms

Submitted with Proposal

- Exhibit C - Campaign Contribution Disclosure Form
- Exhibit C - Status of Past and Present Contracts
- Exhibit C - Proposal Exceptions and/or Deviations

Informational

- Exhibit D - Level 2 Safety Specifications

Note: Forms excluded from 50-page proposal limit.

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Evaluation and Award

- All proposals, timely received, will be evaluated using the following evaluation criteria:

Qualifications of the firm	20%
Staffing and project organization	40%
Work plan	40%

- Evaluation Committee comprised of internal OCTA staff and external members

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Evaluation and Award (continued)

- “Short-Listed” firms will be invited to interview
- Interviews are scheduled for **September 24, 2024**
- Offerors are requested to keep this date available

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Award

- Award Process
 - Evaluation Committee recommends highest ranking Offeror to the Regional Transportation Planning (RTP) Committee
 - RTP Committee makes recommendation to Board of Directors (BOD)
 - BOD may accept/reject staff's recommendation
 - All firms submitting a proposal will be notified of Award via CAMM NET

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Proposed Agreement

- Proposed Agreement
 - Please review the Proposed Agreement (Exhibit B) so you are aware of the contractual requirements of the solicitation
- Exceptions
 - Any exceptions/deviations must be identified in Exhibit C – Proposal Exceptions and/or Deviations Form and submitted with the proposal



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Proposed Agreement

- Offerors are encouraged to review:
 - Article 3 - Scope of Work
 - Article 4 - Term of Agreement
 - Article 5 - Payment (Time and Expense)
 - Article 6 - Maximum Obligation
 - Article 9 - Insurance
 - Article 27 - Conflict of Interest
 - Article 28 - Code of Conduct
 - Article 30 - Health and Safety Requirements
 - Article 31 - Limitation on Governmental Decisions
 - Article 32 - Prohibition

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Scope of Work

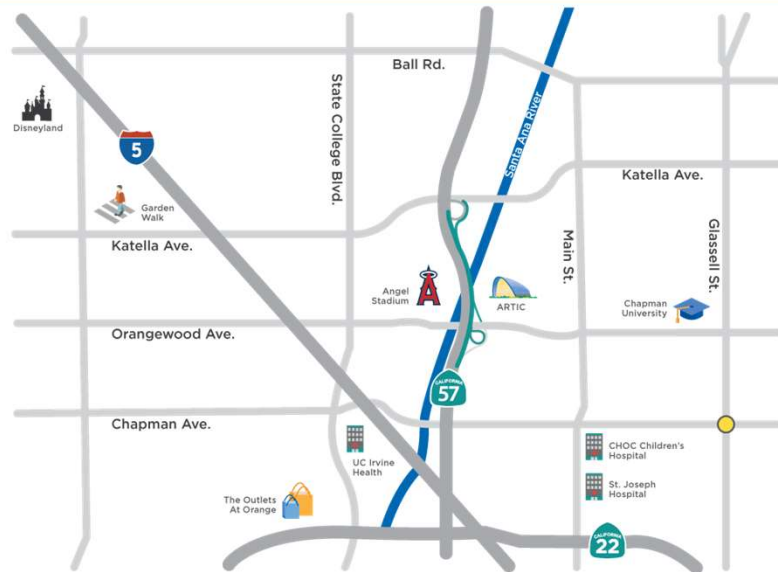
Niall Barrett, P.E.
Program Manager

Project Overview and Scope of Work

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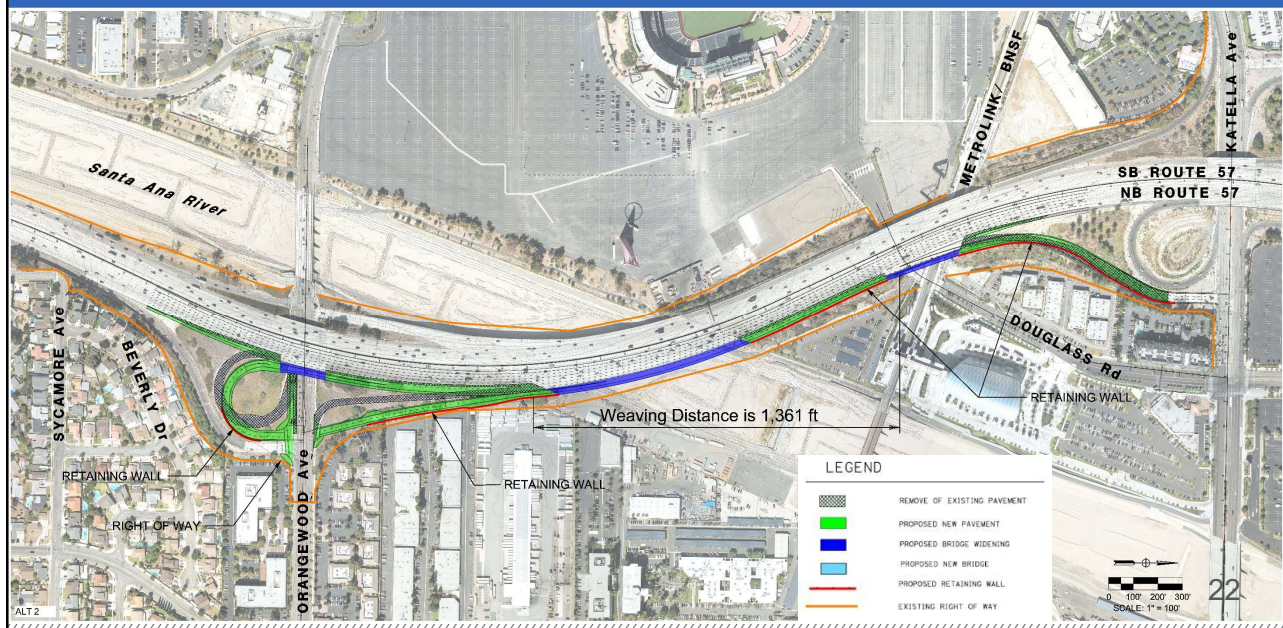
SR-57 - Project Limits and Area of Improvements

- Project G in Measure M2 Plan
- PM 11.5 to PM 12.5
- Provide lane continuity by adding 5th general-purpose lane from Orangewood Avenue to Katella Avenue
- Reestablish Auxiliary Lane between Orangewood and Katella
- Improve merge and diverge movements



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Alternative 2 – Preferred Alternative



Project Benefits

Project Improvements	Project
Provide lane continuity in 5 th general purpose lane and maintain existing auxiliary lane	X
Provide two-lane off-ramp at beginning of northbound Katella Avenue off-ramp	X
Widen northbound inside shoulder to improve stopping sight distance	X
Improve northbound mainline weaving distance	X

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SR-57 Schedule

Begin PS&E	March 28, 2022
100% to Caltrans DoE	August 2024
Ready to List	February 2025
Advertise for Construction	July 2025
Construction begins	December 2025
Construction Complete	May 2028
Project Close-out	May 2029

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Vendor Video Training

- How to Submit a Responsive Proposal to an RFP
- Developing a Winning Proposal
 - Both videos available at: <https://cammnet.octa.net/vendor-training/>

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- Questions?



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- Reminder.... Proposals are due @ 2:00 pm on August 7, 2024
- Please sign in and leave a business card
- Please register on CAMM NET
- Thank you for your interest in OCTA! Feel free to stay and network.



PRE-PROPOSAL CONFERENCE REGISTRATION

RFP #: 4-2241

Date: July 17, 2024

Title: Construction Management Support Services for the State Route 57 Improvement Project between Orangewood Avenue and Katella Avenue

1. Company Name: _____

Attendee: _____

Address: _____

City, State Zip: _____

Phone Number: () _____ Registered on CAMM NET? ☐ Yes ☐ No

Prime ☐ Sub ☐

E-Mail Address: _____

2. Company Name: _____

Attendee: _____

Address: _____

City, State Zip: _____

Phone Number: () _____ Registered on CAMM NET? ☐ Yes ☐ No

Prime ☐ Sub ☐

E-Mail Address: _____

3. Company Name: _____

Attendee: _____

Address: _____

City, State Zip: _____

Phone Number: () _____ Registered on CAMM NET? ☐ Yes ☐ No

Prime ☐ Sub ☐

E-Mail Address: _____