



NOTICE TO OFFERORS

May 3, 2024

AFFILIATED AGENCIES

*Orange County
Transit District*

*Local Transportation
Authority*

*Service Authority for
Freeway Emergencies*

*Consolidated Transportation
Service Agency*

*Congestion Management
Agency*

*Service Authority for
Abandoned Vehicles*

SUBJECT: Request for Proposal (RFP) 4-2221 "Board of Directors' Meeting Video Streaming Services"

All Offerors:

This letter shall serve as **Addendum No. 2** to the above RFP issued by the Orange County Transportation Authority (OCTA). Offerors are reminded that the proposal submittal due date is at or before **2:00 p.m., May 13, 2024**.

Offerors are advised of the following:

1. A pre-proposal conference was held on April 30, 2024, at 8:30 a.m., in person and via teleconference. The pre-proposal registration sheets are presented as Attachment A to this Addendum No. 2.
2. The following are responses to written questions received on or before 2:00 p.m. on May 2, 2024, as stated in the RFP package.

Question 1: What is your preferred platform for streaming? Zoom, YouTube, FB, Vimeo, Microsoft Teams?

Response 1: OCTA will provide Granicus as the streaming platform.

Question 2: What kind of internet connection do you have? Is it hardwire or fiber? What are the up and down speeds?

Response 2: The Granicus streaming server is connected via 1GB network connection that is ultimately connected to a fiber Internet connection with 10 GB down and 10 GB up.

Question 3: How many projected online attendees are tuning in to the meetings? 100? 1,000?

Response 3: On average there are about 156 views per meeting. Half of the views per meeting are internal staff that is served locally through the Granicus Performance Accelerator.

Question 4: During the meeting, I recall you mentioned a training video that would be helpful to view, where can we watch the training video?

Response 4: Vendor Video Training

- **How to Submit a Responsive Proposal to an RFP**
- **Developing a Winning Proposal**

- Both videos available at:
<https://cammnet.octa.net/vendor-training/>

Question 5: Do you want audience members to be able to ask live questions through audio or chat? Do we need to be able to get the audio from zoom to play live into the room for the meetings?

Response 5: In person audience members will use the podium when speaking. If OCTA has a need for Zoom, it will be run on an OCTA PC that will be displayed on the screens in the room and will be an input into the vendor system just any PowerPoint presentation.

Question 6: Do you want PTZ cameras hanging from the ceiling in both spaces? How many cameras would you like to have set up? We would recommend a four-camera setup.

Response 6: The placement of cameras and number of cameras are to be sufficient to meet requirements within the RFP.

Question 7: In the proposal, you set a time requirement of four seconds after the person appears for us to find the lower third graphic. Are you providing a director who will help identify the people on the panel?

Response 7: No director will be provided.

Question 8: Do you want us to edit? Or are we just giving you the recordings?

Response 8: No editing is required. Consultant will simultaneously capture a local (offline) back-up recording of the meeting, in the event of a network or other outage occurrence.

Question 9: Do you want ISO recordings of the cameras and/or a line cut?

Response 9: Consultant will simultaneously capture a local (offline) back-up recording of the meeting, in the event of a network or other outage occurrence.

Question 10: Is there any sort of budget range that OCTA is looking to stay within?

Response 10: The total cost for the initial term is anticipated to be approximately \$2,100,000.00.

Question 11: Can you confirm warranty and maintenance and support levels (SLAs) and durations needed for the new systems?

Response 11: The equipment will be supported by the consultant. It is up to the consultant to provide adequate warranty,

maintenance, and support to meet the requirements in the scope of work.

Question 12: If needed, can you confirm if there is additional space for a video production control room (I.E. master control) support equipment, I.E. video switcher and related gear?

Response 12: All equipment should be housed in the existing AV room. There is no additional space in that building.

Question 13: Are there options for additional equipment location and additional rack space needed to support video production equipment?

Response 13: There are approximately 15u available in the existing racks in the audio-visual room.

Question 14: Are there provisions for ceiling and wall (Soffit) changes to support cameras and lighting, mounting, cabling needed for video production?

Response 14: No.

Question 15: Is there office and/or adjacent work locations for production staff to reside to perform operations?

Response 15: No work locations are available in that building other than in the audio-visual room.

Question 16: Can you provide the Internet bandwidth specifications that exists to support the streaming requirements called out?

Response 16: The Granicus streaming server is connected via 1GB network connection that is ultimately connected to a fiber Internet connection with 10 GB down and 10 GB up.

Question 17: Are there provisions in the conference room to accommodate changes in architecture and construction to support video infrastructure that will be needed? I.E. power, networking, mounting, etc.

Response 17: OCTA has no provisions. That responsibility would be the responsibility of the consultant to work with landlord and OCTA.

Question 18: For Tier 1 - as described in the RFP, does a single camera with no video production capabilities meet the project requirement? Besides the streaming call-out, there would be no option for video control or archive (as called out in (6. Business Narratives) or processing capability, which includes the ability to embed and include audio into the video stream.

Response 18: Yes.

Question 19: For Tier 2 - the requirement outlines fundamental video processing that would and could incrementally include features and functions by default in developing a video production workflow and supporting infrastructure. Per 6. Business Narratives. Does Tier 2 include the capability for video VOD in the requirement?

Response 19: No. Video on Demand (VOD) will be handled via Granicus.

Offerors are reminded to acknowledge receipt of this Addendum No. 2 in their transmittal letter and Exhibit B, "Price Summary Sheet." All changes addressed in this Addendum No. 2 shall be incorporated into the final Agreement.

Questions regarding this Addendum No. 2 should be directed to the undersigned at gtorres@octa.net.

Sincerely,

A handwritten signature in cursive script that reads "Gina Torres".

Gina Torres
Senior Contract Administrator
Contracts Administration and Materials Management



PRE-PROPOSAL CONFERENCE REGISTRATION

RFP/IFB #: **4-2221**

Date: **April 30, 2024**

Title: **Board of Directors' Meeting Video Streaming Services**

1. **Company Name:** Corporate Streams

Attendee: Noah Sargent

Address: 5932 Rand St

City, State Zip: Buena Park, CA, 90621

Phone Number: (657) 253-8595 **Registered on CAMM NET?** ☒ Yes ☐ No

Prime ☒ **Sub** ☐ **DBE** ☐

E-Mail Address: Noah@corporatestreams.com

2. **Company Name:** Corporate Streams

Attendee: Austin Chiang

Address: 5932 Rand St

City, State Zip: Buena Park, CA, 90621

Phone Number: (909) 569-4156 **Registered on CAMM NET?** ☒ Yes ☐ No

Prime ☒ **Sub** ☐ **DBE** ☐

E-Mail Address: Austin@corporatestreams.com

3. **Company Name:** _____

Attendee: _____

Address: _____

City, State Zip: _____

Phone Number: () **Registered on CAMM NET?** ☐ Yes ☐ No

Prime ☐ **Sub** ☐ **DBE** ☐

E-Mail Address: _____



PRE-PROPOSAL CONFERENCE REGISTRATION

RFP/IFB #: **4-2221**

Date: **April 30, 2024**

Title: **Board of Directors' Meeting Video Streaming Services**

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1. Company Name: Integrated Media Technologies
- Attendee: Jim Garry
- Address: 3500 W. Olive Ave, #640
- City, State Zip: Burbank, CA, 91505
- Phone Number: (818) 631-3797 Registered on CAMM NET? ☒ Yes ☐ No
- Prime ☒ Sub ☐ DBE ☐
- E-Mail Address: • Chan@imtglobalinc.com •



PRE-PROPOSAL CONFERENCE REGISTRATION

RFP/IFB #: **4-2221**

Date: **April 30, 2024**

Title: **Board of Directors' Meeting Video Streaming Services**

1. Company Name: Athenian Group, LLC

Attendee: Victor Flint & Pierre Beasley

Address: 2450 Colorado Ave 100E

City, State Zip: Santa Monica, CA 90404

Phone Number: (281) 214-2797 Registered on CAMM NET? ☒ Yes ☐ No

Prime ☒ Sub ☐ DBE ☒

E-Mail Address: bizdevelopment@atheniangroup.us



PRE-PROPOSAL CONFERENCE REGISTRATION

RFP/IFB #: 4-2221

Date: April 30, 2024

Title: Board of Directors' Meeting Video Streaming Services

1. Company Name: Athenian Group
Attendee: Pierre Beasley
Address: 2450 Colorado Ave Ste 200
City, State Zip: Santa Monica, CA 90404
Phone Number: (832) 250-1504 Registered on CAMM NET? ☒ Yes ☐ No
Prime ☒ Sub ☐ DBE ☐
E-Mail Address: pbeasley@atheniangroup.us

2. Company Name: _____
Attendee: _____
Address: _____
City, State Zip: _____
Phone Number: () _____ Registered on CAMM NET? ☐ Yes ☐ No
Prime ☐ Sub ☐ DBE ☐
E-Mail Address: _____

3. Company Name: _____
Attendee: _____
Address: _____
City, State Zip: _____
Phone Number: () _____ Registered on CAMM NET? ☐ Yes ☐ No
Prime ☐ Sub ☐ DBE ☐
E-Mail Address: _____



PRE-PROPOSAL CONFERENCE REGISTRATION

RFP/IFB #: **4-2221**

Date: **April 30, 2024**

Title: **Board of Directors' Meeting Video Streaming Services**

1. Company Name: Network Television Time, inc
Attendee: Grey Jones & Trevor Wernberg
Address: 1014 S. Westlake Blvd #14-305
City, State Zip: Westlake Village CA 91361
Phone Number: (877) 468-8899 Registered on CAMM NET? ☒ Yes ☐ No
Prime ☒ Sub ☐ DBE ☐
E-Mail Address: gjones@nttbroadcast.com trevorwernberg@nttbroadcast

2. Company Name: _____
Attendee: _____
Address: _____
City, State Zip: _____
Phone Number: () _____ Registered on CAMM NET? ☐ Yes ☐ No
Prime ☐ Sub ☐ DBE ☐
E-Mail Address: _____

3. Company Name: _____
Attendee: _____
Address: _____
City, State Zip: _____
Phone Number: () _____ Registered on CAMM NET? ☐ Yes ☐ No
Prime ☐ Sub ☐ DBE ☐
E-Mail Address: _____