



April 2, 2024

NOTICE TO BIDDERS

AFFILIATED AGENCIES

*Orange County
Transit District*

*Local Transportation
Authority*

*Service Authority for
Freeway Emergencies*

*Consolidated Transportation
Service Agency*

*Congestion Management
Agency*

*Service Authority for
Abandoned Vehicles*

SUBJECT: Invitation for Bids (IFB) 4-2172 “Lenovo Desktop Computers”

This letter shall serve as **Addendum No. 1** to the subject IFB issued by the Orange County Transportation Authority (OCTA). Bidders are reminded that the bid submittal date is at or before **11:00 a.m., April 17, 2024**.

The following questions were submitted by the deadline:

Question 1:

Just confirming that when sending the packet, you only want the documents that we filled out.

Response 1:

Please see Section IV, Bid Package, for forms that the bidder must complete.

Question 2:

What is the quantity of desktop computers you’re looking to acquire?

Response 2:

Per Exhibit B, Price Summary Sheet, quantity is 340.

Question 3:

Lenovo states 11T4SEDC00 is a custom part number, therefore, we need to provide a copy of the master contract in order to obtain pricing. Can you provide me with this information?

Response 3:

OCTA does not have a master contract. Per Exhibit A, Bid Form, all bidders must be authorized resellers to provide Lenovo desktop computers. Unauthorized resellers shall be deemed “non-responsive” and will not be considered for award. The lowest bidder will be required to provide proof confirming its authorization to provide Lenovo desktop computers.

Question 4:

The budget listed in the IFB is \$340,000. Is this inclusive of sales tax or just the bid subtotal minus sales tax?

Response 4:

The budget is inclusive of sales tax.

Question 5:

Can you please tell me if you have a loading dock for the items requested, or will they have to be carried inside of the building?

Response 5:

Per Section 1.K, Delivery, and Exhibit A, Bid Form, no loading dock is available, and lift gate on delivery truck required.

Bidder must acknowledge receipt of this Addendum No. 1 on Bid Form. Questions should be directed to the undersigned at raninzo@octa.net.

Sincerely,

Rhea Aninzo

Associate Contract Administrator
Contracts Administration and Materials Management