



AFFILIATED AGENCIES

*Orange County
Transit District*

*Local Transportation
Authority*

*Service Authority for
Freeway Emergencies*

*Consolidated Transportation
Service Agency*

*Congestion Management
Agency*

May 14, 2024

**SUBJECT: Request for Proposals (RFP) 4-2171 “State Route 73
(Bison Avenue to Interstate 405) Multimodal Corridor
Feasibility Study”**

Gentlemen/Ladies:

This letter and its Attachments comprise **Addendum No. 1** to the above captioned Request for Proposals issued by the Orange County Transportation Authority (“Authority”).

1. Offerors are advised that the pre-proposal Conference Room has changed. The pre-proposal conference will be held at the Authority’s Administrative Offices in **Conference Room 1112**. Offerors are instructed to wait in the lobby area on the first floor and an OCTA representative will meet you and take all attendees to the pre-proposal conference room location.
2. An on-site pre-proposal conference will be held on May 16, 2024 at 1:00 p.m., at the Authority’s Administrative Offices, 600 South Main Street, Orange, California in Conference Room 1112. All prospective offerors are encouraged to attend the pre-proposal conference.

Participation via teleconference will also be available. Prospective Offerors may join or call-in using the following credentials:

Microsoft Teams Meeting

Click here to **Join the meeting**

Call-in Number: 916-550-9867

Conference ID: 499 713 237#

3. Offerors are advised that a copy of the pre-proposal conference presentation is presented as Attachment A to this **Addendum No. 1**.
4. Offerors who plan to attend the pre-proposal conference remotely are requested to submit via email to mthreats@octa.net, no later than Wednesday, May 15, 2024 by 5:00 p.m., the Pre-Proposal Conference Registration Sheet which is presented as Attachment B to this **Addendum No. 1**.

May 14, 2024

Page 2

Offerors are reminded to acknowledge receipt of this **Addendum No. 1** in their Letter of Transmittal, which is to accompany the proposal. Offerors are advised that all changes addressed in this **Addendum No. 1** shall be incorporated into the final Agreement.

Questions regarding this **Addendum No. 1** should be directed to the undersigned at 714-560-5552 or mthreats@octa.net

Sincerely,

A handwritten signature in blue ink, appearing to read "Marjorie Morris Threats".

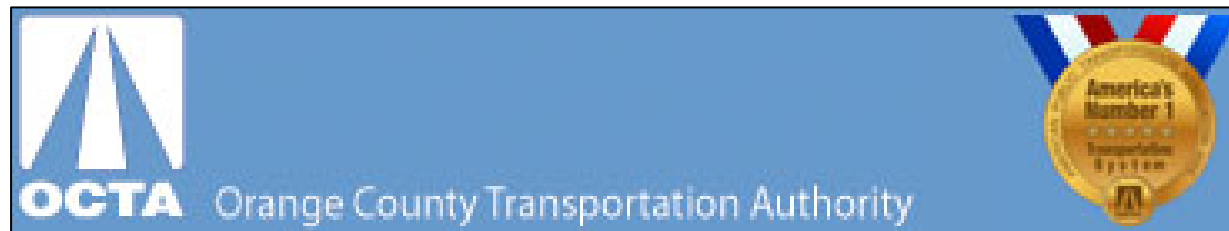
Marjorie Morris Threats
Principal Contract Administrator
Contracts Administration and Materials Management

Attachments:

Attachment A: Pre-Proposal Conference Presentation

Attachment B: Pre-Proposal Conference Registration Sheet

Pre-Proposal Conference for RFP 4-2171 State Route 73 (Bison Avenue to Interstate 405) Multimodal Corridor Feasibility Study



Agenda

- Safety/Emergency Evacuation
- Online Business and Networking Tools
- Key Procurement Information & Dates
- Review of RFP Documents
- Scope of Work
- Questions and Answers



CAMM NET Registration

Why register on CAMM NET?

<https://cammnet.octa.net/>

- To receive e-mail notifications of Solicitations, Addenda and Awards
- View and update your vendor profile
- Required for Award

Online Business & Networking Tools

- CAMM NET Connect
 - <https://www.facebook.com/CammnetConnect>
- Working with OCTA
 - <https://cammnet.octa.net/about-us/working/>
- Planholder's List
 - <https://cammnet.octa.net/procurements/planholders-list-selection/>

Key Procurement Dates

Written Questions Due:

May 17, 2024

OCTA Responds:

May 23, 2024

Proposals Due:

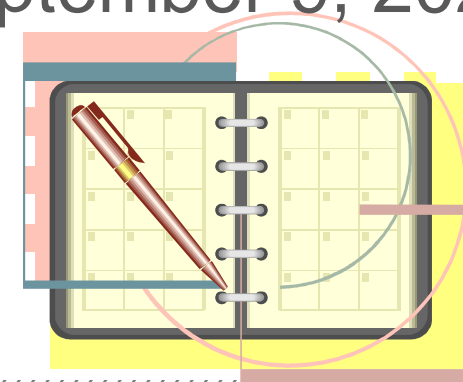
May 30, 2024, 2:00 PM

Interviews:

July 10, 2024

Board of Directors Meeting:

September 9, 2024



Key Procurement Information

- All questions/contact with Authority staff should be directed to the assigned Principal Contract Administrator, Marjorie Morris-Threats
- Next Addendum will contain a copy of the Pre-Proposal sign-in sheet
- Award based on prime-sub relationship, not joint ventures
- Contract term is for five years
- Funded through Orange County Transportation Trust

Guidelines for Written Questions

- Questions must be submitted directly to Marjorie Morris-Threats Principal Contract Administrator, in writing, by: May 17, 2024, **5:00 p.m.**
- E-mail recommended: mthreats@octa.net
- Any changes Authority makes to procurement documents will be by written Addenda only
- Addenda will be issued via CAMM NET
- Verbal discussions today are non-binding

Next...
Proposal Instructions

Followed by...
Review of Scope of Work

Proposal Submittal Instructions

(Refer to RFP Section I, pp. 1-8)

- Proposals are due by 2:00 p.m., **May 30, 2024.**
- **Proposals must be submitted, electronically**, through the following URL link: [http://www.octa.net/Proposal Upload Link](http://www.octa.net/ProposalUploadLink), at or before the deadline of 2:00 p.m. on May 30, 2024. **The link has an upload file size limit of 80MB. Authority will not accept hard copy proposals for this RFP.**
- Offerors are instructed to click the upload link, select “RFP 4-2171” from the drop-down menu, and follow the instructions as prompted to upload the proposal. The upload link will expire at the submittal deadline and will not allow proposals to be uploaded.
- Should Offerors encounter technical issues with uploading the proposals via the link provided in the RFP document, Offerors are required to contact the Contract Administrator “prior” to the submission deadline. Proposals and supplemental information to proposals received after the date and time specified above will be rejected.

Proposal Submittal Instructions (continued)

(Refer to RFP Section I, page 5)

- Authority has the right to:
 - accept or reject any and all proposals;
 - withdraw or cancel the RFP;
- Proposals received are considered public information
- Proposals are not to be copyrighted

Proposal Content

(Refer to Section II, pp. 10-15)

- Letter of Transmittal
- Technical Proposal
 - a) Qualifications, related experience and references of Offeror
 - b) Proposed staffing and project organization
 - c) Work plan
 - d) Exceptions / Deviations (Technical vs. Contractual)

Proposal Content (continued)

(Refer to Section II, pp 14)

- Cost and Price Proposal
 - Only technical qualifications are to be submitted at this time.
 - No cost/price information is to be submitted
 - Only highest ranked Offeror will be asked to submit a detailed cost proposal
 - Negotiations will commence based on both cost and technical proposals

Proposal Content (continued)

(Refer to Exhibit C & D, pp. 27-30)

Forms:

- Exhibit C – Campaign Contribution Disclosure Form
- Exhibit C – Status of Past and Present Contracts
- Exhibit C – Proposal Exceptions and/or Deviations
- Exhibit D – Safety Specifications (do not submitted with proposal)

Note: Forms excluded from 50-page proposal limit.

Evaluation and Award

(Refer to Section III, pp 16-19)

- All proposals, timely received, will be evaluated using the following evaluation criteria:

Qualifications of the firm	20%
Staffing and project organization	40%
Work plan	40%

- Evaluation Committee comprised of internal staff

Evaluation and Award (continued)

- “Short-Listed” firms will be invited to interview
- Interviews are scheduled for **July 10, 2024**
- Offerors are requested to keep this date available

Award

- Award Process

- Evaluation Committee will select highest ranking Offeror to the Regional Transportation Planning (RTP) Committee
- RTP Committee makes recommendation to the Board of Directors (BOD)
- BOD may accept/reject staff and the RTP Committee's recommendation
- All firms submitting a proposal will be notified of Award through CAMM NET

Proposed Agreement

- Proposed Agreement
 - Please review the Proposed Agreement (Exhibit B) so you are aware of the contractual requirements of the solicitation
- Exceptions
 - Any exceptions/deviations must be identified in Exhibit C – Proposal Exceptions and/or Deviations Form and submitted with the proposal



Proposed Agreement

- Offerors are encouraged to review:
 - Article 3 – Scope of Work
 - Article 4 – Term of Agreement
 - Article 5 – Payment (Time and Expense)
 - Article 6 – Maximum Obligation
 - Article 9 – Insurance

Scope of Work

Kristin Tso
Project Manager

Project Overview and Scope of Work

Project Overview

- **Project Area**

- Non-toll segment of SR-73 (Bison Ave – I-405)
- Adjacent and intersecting arterial roadways
- Exact limits to be determined

- **Project Background**

- Prior studies by OCTA and Caltrans identified this segment as priority for managed lane considerations
- Increase in demand on SR-73 since opening of I-405 Improvement Project

Project Information

- **Scope of Work (RFP Exhibit A)**

- Identify operational and multimodal deficiencies
- Develop 4 multimodal design concepts and cost estimates
- Conduct assessment on traffic, VMT, multimodal considerations, equity, and deliverability
- Consider factors pertinent to Caltrans Project Initiation Document (PID) phase (e.g. environmental, geotechnical, ROW, utility constraints, etc.)

- **Key Considerations**

- Alignment with Climate Action Plan for Transportation Infrastructure (CAPTI) and California Transportation Plan (CTP)
- Streamline project advancement through Caltrans PID phase

- Questions?



- Reminder.... Proposals are due @ 2:00 pm on May 30, 2024
- Please submit a completed registration sheet
- Please register on CAMM NET



PRE-PROPOSAL REGISTRATION

RFP 4-2171

Date: May 16, 2024

Title: State Route 73 (Bison Avenue to Interstate 405) Multimodal Corridor Feasibility Study

1. Company Name: _____
Attendee: _____
Address: _____
City, State Zip: _____
Phone Number: () _____ Registered on CAMM NET? ☐ Yes ☐ No
E-Mail Address: _____

2. Company Name: _____
Attendee: _____
Address: _____
City, State Zip: _____
Phone Number: () _____ Registered on CAMM NET? ☐ Yes ☐ No
E-Mail Address: _____

3. Company Name: _____
Attendee: _____
Address: _____
City, State Zip: _____
Phone Number: () _____ Registered on CAMM NET? ☐ Yes ☐ No
E-Mail Address: _____

4. Company Name: _____
Attendee: _____
Address: _____
City, State Zip: _____
Phone Number: () _____ Registered on CAMM NET? ☐ Yes ☐ No
E-Mail Address: _____