



AFFILIATED AGENCIES

*Orange County
Transit District*

*Local Transportation
Authority*

*Service Authority for
Freeway Emergencies*

*Consolidated Transportation
Service Agency*

*Congestion Management
Agency*

February 19, 2024

**SUBJECT: Invitation for Bids (IFB) 4-2092
“Bus Hoist Replacement at Irvine Sand Canyon Bus Base”**

Gentlemen/Ladies:

This letter and its attachments comprise **Addendum No. 1** to the above captioned Invitation for Bids issued by the Orange County Transportation Authority (“Authority”).

1. Bidders are advised that the pre-bid conference will be held on February 20, 2024 at 9:30 am. **Prospective bidders may attend in person or virtually using the following credentials:**
 - 550 S. Main Street, Orange, CA 92863; Conference Room 09
 - [Teams Meeting](#)
 - Call-in number: 1-916-550-9867
 - Conference ID: 693 478 33#
2. Bidders are advised that a copy of the pre-bid conference presentation is presented as Attachment A to this Addendum No. 1.
3. **Bidders who plan to attend the pre-bid conference remotely are requested to submit via e-mail to adelgado@octa.net, no later than Tuesday, February 20, 2024 at 5pm, the Pre-Bid Conference Registration Sheet which is presented as Attachment B to this Addendum No. 1.**

Bidders are reminded to acknowledge receipt of this **Addendum No. 1** in their “Bid Form”. Bidders are advised that all changes addressed in this **Addendum No. 1** shall be incorporated into the final Agreement.

Questions regarding this Addendum No. 1 should be directed to the undersigned at 714-560-5443 or adelgado@octa.net.

Sincerely,

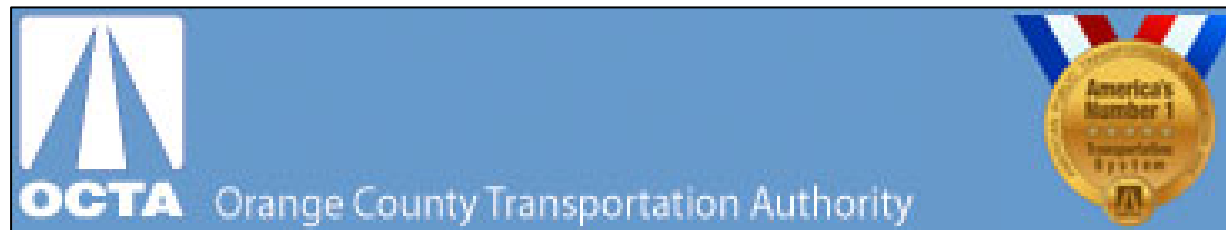
Aaron Delgado
Associate Contract Administrator
Contracts Administration and Materials Management

Attachments:

Attachment A: Pre-Bid Conference Presentation

Attachment B: Pre-Bid Conference Registration Sheet

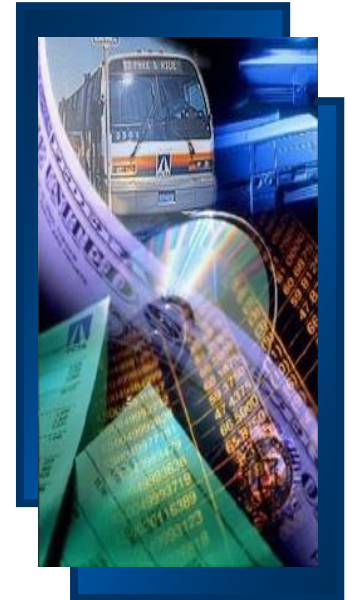
Pre-Bid Conference for IFB 4-2092 Bus Hoist Replacement at Irvine Sand Canyon Bus Base



Agenda

IFB 4-2092
ADDENDUM NO. 1
ATTACHMENT A

- Key Procurement Information
- Key Procurement Dates
- Written Questions/Approved Equals
- Required Bid Submission
- Agreement
- Safety Requirements
- Scope of Work
- Questions and Answers



CAMM NET Registration

IFB 4-2092
ADDENDUM NO. 1
ATTACHMENT A

Why register on CAMM NET?

<https://cammnet.octa.net/>

- To receive e-mail notifications of Solicitations, Addenda and Awards
- View and update your vendor profile
- Required for Award

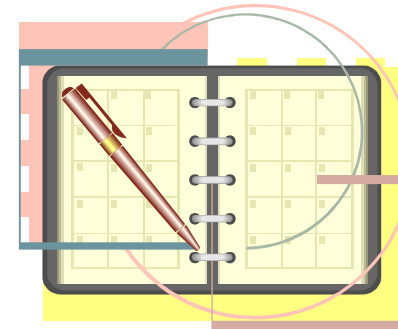
Online Business & Networking Tools

IFB 4-2092
ADDENDUM NO. 1
ATTACHMENT A

- CAMM NET Connect
 - <https://www.facebook.com/CammnetConnect>
- Working with OCTA
 - <https://cammnet.octa.net/about-us/working/>
- Planholder's List
 - <https://cammnet.octa.net/procurements/planholders-list-selection/>
- Preliminary Bid Results
 - https://cammnet.octa.net/awards/bid_results/Default.aspx

Key Procurement Dates

- IFB Issue Date: February 12, 2024
- Questions & Approved Equals Due: February 22, 2024
- OCTA Responds: March 4, 2024
- Bid Submittal Deadline: March 12, 2024, 11:00 A.M.
(time-stamp required by lobby reception)
- Board of Directors Award: May 13, 2024 (anticipated)



Key Procurement Information

IFB 4-2092
ADDENDUM NO. 1
ATTACHMENT A

- Discussions today are non-binding, all changes via written addendum
- Addendum will be issued shortly and will contain a copy of the Pre-Bid Conference sign-in sheets
- Award based on prime-sub relationship, not joint ventures
- Prime Contractor must perform at least 10% of the work
- Contract Type: Firm Fixed Price (lump sum)
- Award Type: Lowest, Responsible, Responsive Bid
- Single Contract Award

Key Procurement Information

- Authority reserves the right to:
 - accept or reject any and all bids, or any item or part thereof, or to waive any informalities or irregularities in bids;
 - withdraw or cancel the IFB at any time without prior written notice;
 - issue a new IFB for the project;
 - postpone bid opening for its own convenience;
 - investigate the qualifications of any bidder and/or require additional evidence of qualifications to perform the work
- Bids received are considered public information and are not to be copyrighted

Written Questions/Approved Equals

IFB 4-2092
ADDENDUM NO. 1
ATTACHMENT A

- Written Questions Deadline: February 22, 5:00 P.M.
- Approved Equal Request Deadline: February 22, 5:00 P.M.
- All requests must be in writing and submitted to:
Aaron Delgado, Associate Contract Administrator
E-mail recommended: adelgado@octa.net

Written Questions/Approved Equals

IFB 4-2092
ADDENDUM NO. 1
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- All requests must be clearly labeled “Written Questions”
- Approved Equal Requests must be fully supported with technical data, test results or other information as evidence that the substitute offered is equal to or better than the specification requirements
- All changes to procurement document will be by written addenda only.
- Verbal discussions today are non-binding
- Addenda will be issued via CAMM NET

Bid Document Submission Checklist

IFB 4-2092
ADDENDUM NO. 1
ATTACHMENT A

- A Bid Document Submission Checklist is included in Bid Booklet 2 which is a list of all documents required to be submitted with the bid.
- Documents in the Bid Booklet 2 must be complete, fully executed, notarized where appropriate as required in the bid documents in order to render the bid responsive.

Required Bid Submission

IFB 4-2092
ADDENDUM NO. 1
ATTACHMENT A

Bid Booklet No. 2 is to be submitted to the Authority in its entirety

☐ **Bid Form**

- in its entirety (all pages 1 thru 4), all information completed
- acknowledgement of all addenda
- signed, dated, corporate seal

☐ **Bid Security Form (Bid Bond or Check)**

- correct bid number
- signed & dated
- notarized (bid bond)

Required Bid Submission

IFB 4-2092
ADDENDUM NO. 1
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☐ **Information Required of Bidder**

- provide all information requested
- signature to certify information is true and correct

☐ **Bidders Certificate of Compliance Regarding Workers Compensation Insurance**

- signed and dated

☐ **Bidders Certificate of Compliance Regarding State of California Business and Professions Code Section 7028.15**

- signed, dated, notarized

Required Bid Submission

IFB 4-2092
ADDENDUM NO. 1
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☐ List of Subcontractors (Exhibit D)

- all subcontractors that will provide ½ of 1% of the bid amount
- License Number- address/ name should match that associated with License # on CSLB website
- DIR Registration Number
- Description of work (one subcontractor for each portion)
- Dollar amount
- Type – Leave Blank
- Bidders name at bottom of Form

Required Bid Submission

IFB 4-2092
ADDENDUM NO. 1
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☐ **Status of Past and Present Contracts Form**

- signature to affirm information is true and correct/date
- if no information to report then mark as “none”, sign and date

☐ **Non-Collusion Declaration**

- signature required to certify non collusion/ date

Agreement – Section IV of IFB

- a bid submittal is the understanding and acceptance of the terms and conditions of the contractual requirements
- no exceptions or deviations are permitted

Bidders are encouraged to review:

- Article 4. Delivery and Recovery Schedule: 240 calendar days
- Article 10. Insurance: required within 10 calendar days of notification of award
- Article 11. Bonds: required within 10 calendar days of notification of award
- Article 19. Assignments and Subcontracts: Subletting and Subcontractors Fair Practices Act
- Article 31. Liquidated Damages: \$300 per calendar day

Agreement

IFB 4-2092
ADDENDUM NO. 1
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Bidders are encouraged to review:

- Article 48. Health and Safety Specifications

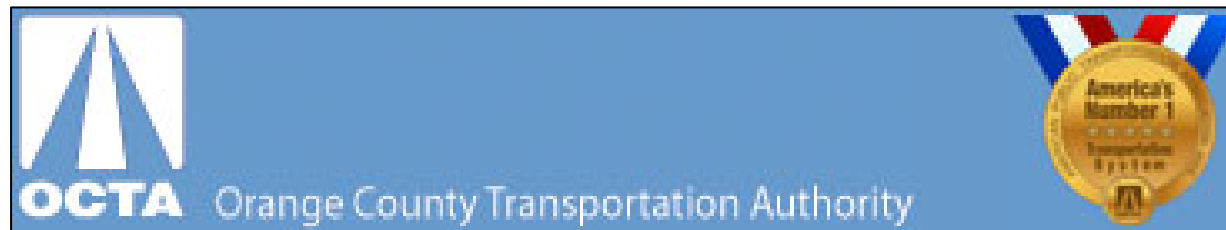
 - Level 3 Health Safety and Environmental Specifications (Exhibit H)

 - Required submittals within 30 days of Notice to Proceed

 - Approved submittals required for mobilization



Health, Safety and Environment (HSE)



- Please review OCTA's Level 3 Health, Safety and Specifications for required submittal documentation. Plan to prepare and submit in a timely manner in advance of the work the required safety submittal documentation.
- OCTA compliance review of Contractor safety submittal documentation is required prior to Contractor mobilizing and performing work on OCTA property.
- An on-site Health, Safety, and Environmental (HSE) representative meeting the requirements in OCTA's Level 3 HSE Specifications is required to be at the job site at all time during scope site activities.
- The Contractor's designated HSE Representative is a key position and should attend the initial kick-off meeting.

Submittals

- Company's Injury Illness Prevention Program, CCR Title 8, 3203
- Company HSE Policy/Procedure Manual
- Substance Abuse Prevention Program
- Hazard Communication Program, CCR Title 8, 5194
- Company Heat Illness Prevention Program, CCR Title 8, 3395
- NFPA 70-E training certificate(s)
- Health, Safety Environmental (HSE) Representative Resume
- A Detailed Site Specific HSE Work Implementation Plan
- Public Hazard Control Plan (ANSI/ASSE A10.34) (as Necessary)
- Storm Water Pollution Prevention Plan (SWPPP), Qualified QSP

Regulatory and Safety (Cont.)

- Upon contract award, and within 10 business days of the Notice to Proceed (NTP) the contractor shall designate an on-site health and safety representative and provide a resume and qualifications (i.e., certification, experience, training, etc.) to the Authority project manager.
- HSE submittals shall comply with the most current applicable standards and be provided in an electronic format to the Authority Project Manager.
- Established programs and plans shall comply with California Code of Regulations (CCR) Title 8 regulatory standards, and applicable regulatory requirements.
- The Contractor's designated HSE representative shall review and acknowledge by signature the Contractor's submitted HSE documents prior to formal transmitting to the Authority for review, submittals should be in a complete submittal package.
- At the determination of the Authority Project Manager, project specific HSE programs and plans (i.e., Site Specific HSE Work Plan, JHA's, HAZWOPER Plans, Asbestos Abatement Plans, Crane Hoisting Plan, Confined Space Entry, etc.) submitted to OCTA may require to be prepared and submitted by a Certified Safety Professional (CSP) in current standing with the Board of Certified Safety Professionals (BCSP), or a Certified Industrial Hygienist (CIH) American Board of Industrial Hygiene (ABIH) that has experience developing compliant written HSE scope policies, programs and procedures in the State of California.

Regulatory and Safety – Capital Program BCSP Certifications

IFB 4-2092
ADDENDUM NO. 1
ATTACHMENT A

Certified Safety Professional (/Certifications/Certified-Safety-Professional)



A Certified Safety Professional or CSP is a safety professional who has met education and experience standards, has demonstrated by examination the knowledge that applies to professional safety practice, continues to meet Recertification requirements established by the Board of Certified Safety Professionals, and is authorized by BCSP to hold the Certified Safety Professional certification.

Associate Safety Professional (/Certifications/Associate-Safety-Professional)



An Associate Safety Professional or ASP is a certification awarded by BCSP. It denotes that an individual has met academic requirements and has passed the ASP examination—an examination that leads to the CSP.

Construction Health and Safety Technician (/Certifications/Construction-Health-and-Safety-Technician)



Construction Health and Safety Technician or CHST is a certification awarded to safety practitioners who meet and continue to meet all requirements established by BCSP. BCSP awards CHST certification to individuals who demonstrate competency and work part-time or full-time in health and safety activities devoted to the prevention of construction illness and injuries.

Source: <http://bcsp.org/Certifications>

Regulatory and Safety – Facility Modifications BCSP Certifications

(Include Capital Program Certifications)

IFB 4-2092
ADDENDUM NO. 1
ATTACHMENT A

Occupational Health and Safety Technologist (/Certifications/Occupational-Health-and-Safety-Technologist)



Occupational Health and Safety Technologist or OHST is a title awarded to safety practitioners who meet and continue to meet all requirements established for the OHST by BCSP. Some examples of occupational health and safety activities are making worksite assessments to determine risks, potential hazards and controls, evaluating risks and hazard control measures, investigating incidents, maintaining and evaluating incident and loss records, and preparing emergency response plans.

Safety Trained Supervisor (/Certifications/Safety-Trained-Supervisor)



The Safety Trained Supervisor or STS certification is intended for managers at all levels, first line supervisors of work groups or organization units or have a safety responsibility for a work group that is part of other work duties. Safety Trained Supervisors are not necessarily safety specialists or safety practitioners. Typical candidates have a safety responsibilities that is adjunct, collateral or ancillary to their job duties. Their main job duties are in a craft or trade, in leadership, supervision or management, or in a technical specialty.

Construction Health and Safety Technician (/Certifications/Construction-Health-and-Safety-Technician)



Construction Health and Safety Technician or CHST is a certification awarded to safety practitioners who meet and continue to meet all requirements established by BCSP. BCSP awards CHST certification to individuals who demonstrate competency and work part-time or full-time in health and safety activities devoted to the prevention of construction illness and injuries.

Safety Trained Supervisor Construction (/stsc)



The Safety Trained Supervisor Construction or STSC certification is intended for those working in construction who are managers at all levels, first line supervisors of work groups or organization units or have a safety responsibility for a work group that is part of other work duties. Typical candidates have a safety responsibilities that is adjunct, collateral or ancillary to their job duties. Like STSs, STSCs main job duties are in a craft or trade, in leadership, supervision or management, or in a technical specialty.

Source: <http://bcsp.org/Certifications>

Monthly Safety Report Submittal:

- A monthly accident/incident summary report that includes number of workers on project, a list of subcontractors, work hours (month, year to date, & project cumulative) of each contractor, labor designation, OSHA Recordable injuries and illnesses segregated by medical treatment cases, restricted workday cases, number of restricted days, lost workday cases, and number of lost work days, and recordable incident rate.

- Implementation and compliance with Storm Water Best Management Practices (SWPPP BMP's) is required.
- Contractor shall prepare and submit a project best management practices (BMP) plan for OCTA's review and acceptance and the Contractor shall implement its BMP plan and maintain the BMPs for the duration of the project.

Scope of Work

(Refer to IFB Documents, Exhibits, Attachments)

OCTA Project Manager Project Overview and Scope of Work

SUMMARY OF PROJECT WORK

The Scope of work is to be completed per the Contract Agreement, Plans, and Specifications

- The scope of work includes, the removal and replacement of the existing bus lift (hoist) at the OCTA Irvine Sand Canyon Bus Base, located at 14736 Sand Canyon Avenue, in the city of Irvine.
- Additional work is to remove and replace concrete at the entrance of the bus lift (hoist) project area.
- Contractor is required to protect in place the all other equipment, wall steel panels, lights in the project area, and the equipment in the adjacent electrical room.

Summary of Project (cont.)

- Contractor shall include all premium costs to complete the work.
- Contractor shall obtain and pay for all City of Irvine building permits, business licenses, and inspections required by the City of Irvine to complete the project work.
- The OCTA Irvine Sand Canyon Bus Base operates 24 hours a day, 7 days week, and will remain operational during the project work of this project.
- Normal work time window at the project site is from 7.00 AM to 4.00 PM on weekdays (Monday through Friday).

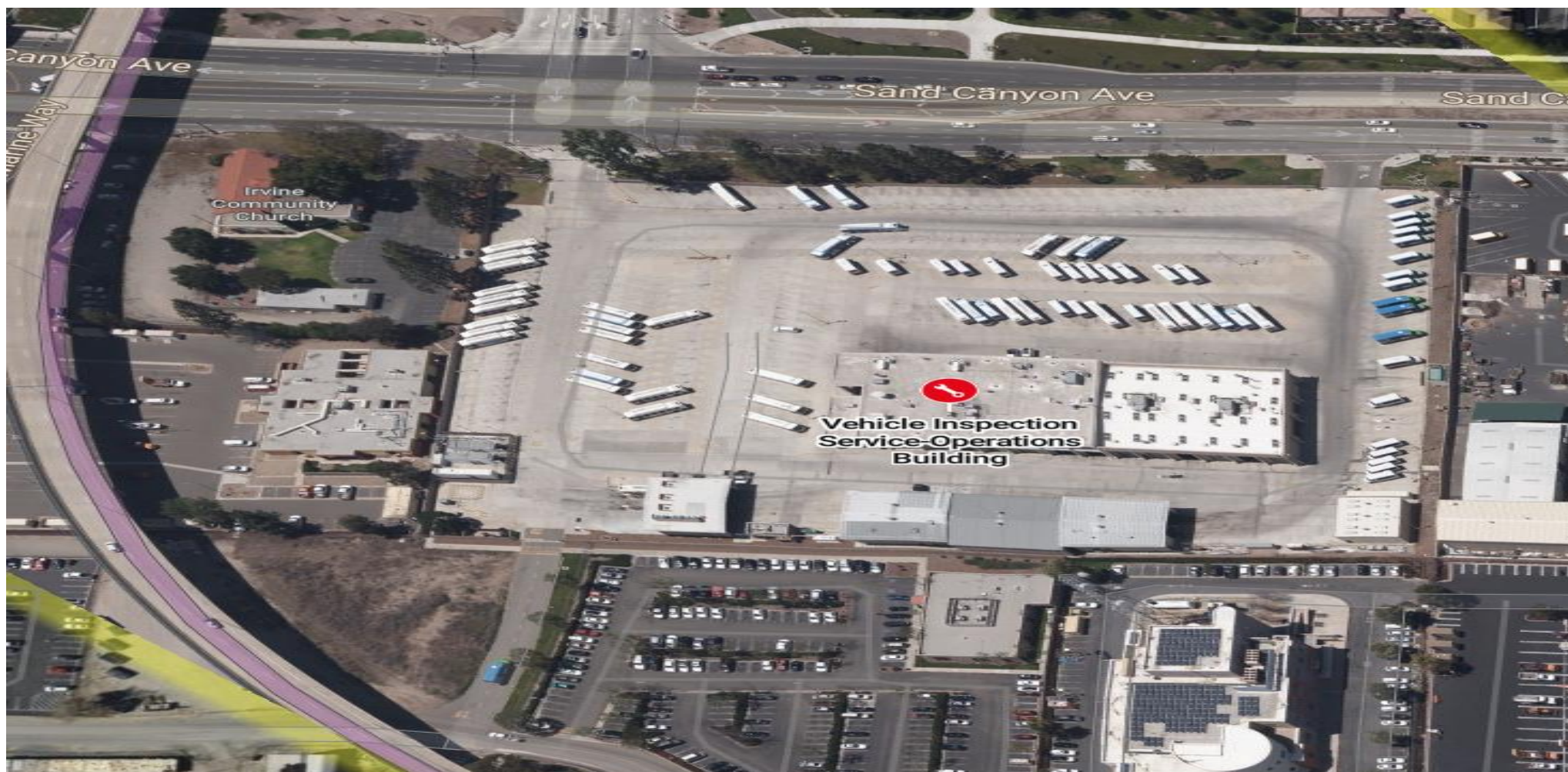
Summary of Project (cont.)

- After start of project work, the contractor is required to work continuously until the entire project is completed.
- The Project work is to be completed in 240 calendar days. Liquidated damages for late completion of work is \$300 per calendar day.

Summary of Project (cont.)

- OCTA Facility Manager will assign an equipment storage laydown area for the contractor's equipment and for the contractor's workers cars and truck parking on site.
- Contractor is required to close both entry and exit of the bus lift area with barricades after work hours. Provide signs and lights on the barricades to indicate area is closed for construction.
- Contractor is required to fence his assigned laydown area and post signs on the fence identifying Project name, Contractor's name, and emergency telephone number, and finish date of the project.
- Contractor is required to provide toilet (ADA) and hand wash facility for his workers in the contractor's laydown area. The toilets are required to be serviced daily

OCTA IRVINE BUS
BASE, LOCATED AT
14736 SAND
CANYON AVENUE



Existing Bus Lift

IFB 4-2092
ADDENDUM NO. 1
ATTACHMENT A

EXISTING BUS LIFT AND
ENTRANCE TO STEAM CLEAN
AREA ON SOUTH SIDE OF THE
MAINTENANCE BUILDING



Entrance to Steam Clean Area View

IFB 4-2092
ADDENDUM NO. 1
ATTACHMENT A

EXISTING BUS LIFT AND
ENTRANCE TO STEAM
CLEAN AREA



Existing Bus Lift Control Console

IFB 4-2092
ADDENDUM NO. 1
ATTACHMENT A



Existing Bus Lift Pit and Foundation

IFB 4-2092
ADDENDUM NO. 1
ATTACHMENT A



ENTRANCE OF BUS WASH.
CONCRETE AREA AT ENTRANCE
OF BUS LIFT TO BE REMOVED
AND REPLACED INCLUDING
TRENCH DRAIN, AND YELLOW
CURBS. EXISTING GRATINGS ARE
TO BE REUSED



Questions?



- Reminder.... Bids are due by 11:00 A.M. on March 12, 2024
- Bid Opening Instructions:
 - Hand delivered: must be time stamped at OCTA Lobby Reception
 - Public Bid Opening: In Person at OCTA Headquarters, conference room 08 or via teleconference using the following credentials:
 - Call-in Number: 916-550-9867
 - Conference ID: 366 946 867#
 - Callers are requested to dial in and mute the call.
- Please register on CAMM NET
- Thank you for your interest in OCTA!



PRE-BID CONFERENCE REGISTRATION

IFB No.: 4-2092

Date: February 20, 2024

Title: Bus Hoist Replacement at Irvine Sand Canyon Bus Base

1. Company Name: _____

Attendee: _____

Address: _____

City, State Zip: _____

Phone Number: () _____ Registered on CAMM NET? ☐ Yes ☐ No

Prime ☐ Sub ☐

E-Mail Address: _____

2. Company Name: _____

Attendee: _____

Address: _____

City, State Zip: _____

Phone Number: () _____ Registered on CAMM NET? ☐ Yes ☐ No

Prime ☐ Sub ☐

E-Mail Address: _____

3. Company Name: _____

Attendee: _____

Address: _____

City, State Zip: _____

Phone Number: () _____ Registered on CAMM NET? ☐ Yes ☐ No

Prime ☐ Sub ☐

E-Mail Address: _____