



*AFFILIATED AGENCIES*

*Orange County  
Transit District*

*Local Transportation  
Authority*

*Service Authority for  
Freeway Emergencies*

*Consolidated Transportation  
Service Agency*

*Congestion Management  
Agency*

February 16, 2024

**SUBJECT: Invitation for Bids (IFB) 4-2073  
“Painting, Coating, and Roof Replacement at Laguna Hills Transportation Center”**

Ladies/Gentlemen:

This letter and its attachments comprise **Addendum No. 1** to the above captioned Invitation for Bids issued by the Orange County Transportation Authority (“Authority”).

1. Bidders are advised that the pre-bid conference will be held on February 20, 2024 at 9:00 am, attendance will be on-site/in-person at the Authority’s Administrative Office, 550 South Main Street, Orange, CA 92868 in Conference Room ~~07~~ 08.

Participation via teleconference will also be available. **Prospective bidders may call-in using the following credentials:**

- Call-in number: +1 916-550-9867
  - Conference ID: 561 280 418#
2. Bidders are advised that a copy of the pre-bid conference presentation is presented as Attachment A to this Addendum No. 1.
  3. **Bidders who plan to attend the pre-bid conference remotely are requested to submit via e-mail to gvalle@octa.net, no later than Tuesday, February 20, 2024 at 5pm, the Pre-Bid Conference Registration Sheet which is presented as Attachment B to this Addendum No. 1.**
  4. Bidders are advised that the license requirements have been revised to the following: Bidders will be required to hold a valid State of California B, general building contractor license, and either hold valid State of California C-33, C-39, and C-61/D-38 specialty class licenses or subcontract to valid State of California C-33, C-39, and C-61/D-38 specialty licensed contractors.

Bidders are reminded to acknowledge receipt of this **Addendum No. 1** in their “Bid Form”. Bidders are advised that all changes addressed in this **Addendum No. 1** shall be incorporated into the final Agreement.

Questions regarding this Addendum No. 1 should be directed to the undersigned at 714-560-5670 or gvalle@octa.net.

Sincerely,

A handwritten signature in black ink, appearing to read 'Gustavo Valle', with a stylized, cursive script.

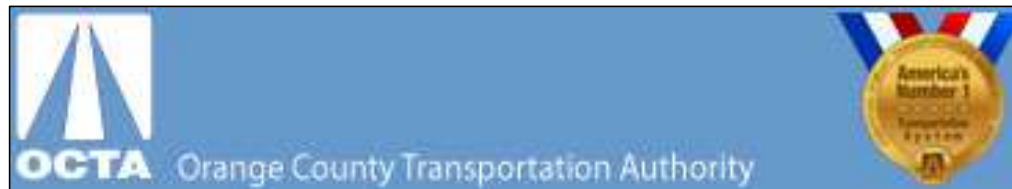
Gustavo Valle  
Senior Contract Administrator  
Contracts Administration and Materials Management

Attachments:

Attachment A: Pre-Bid Conference Presentation

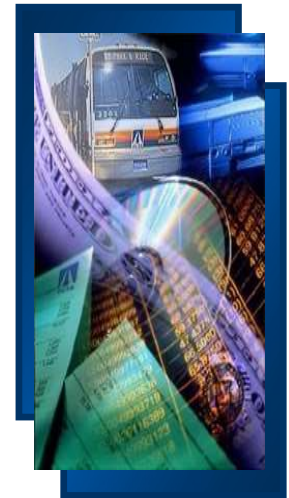
Attachment B: Pre-Bid Conference Registration Sheet

# Pre-Bid Conference for IFB 4-2073 Painting, Coating, and Roof Replacement at Laguna Hills Transportation Center



# Agenda

- Safety/Evacuation Information
- Key Procurement Information
- Key Procurement Dates
- Written Questions/Approved Equals
- Required Bid Submission
- Agreement
- Safety Requirements
- Scope of Work
- Questions and Answers



# CAMM NET Registration

Why register on CAMM NET?

<https://cammnet.octa.net/>

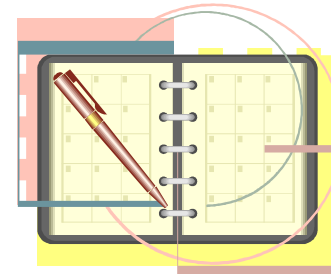
- To receive e-mail notifications of Solicitations, Addenda and Awards
- View and update your vendor profile
- Required for Award

# Online Business & Networking Tools

- CAMM NET Connect
  - <https://www.facebook.com/CammnetConnect>
- Working with OCTA
  - <https://cammnet.octa.net/about-us/working/>
- Planholder's List
  - <https://cammnet.octa.net/procurements/planholders-list-selection/>
- Preliminary Bid Results
  - [https://cammnet.octa.net/awards/bid\\_results/Default.aspx](https://cammnet.octa.net/awards/bid_results/Default.aspx)

# Key Procurement Dates

- IFB Issue Date: February 9, 2024
- Questions & Approved Equals Due: February 22, 2024
- OCTA Responds: February 29, 2024
- Bid Submittal Deadline: March 11, 2024, 11:00 A.M.  
(time-stamp required by lobby reception)
- Board of Directors Award: May 13, 2024 (anticipated)



# Key Procurement Information

- Discussions today are non-binding, all changes via written addendum
- Addendum will be issued shortly and will contain a copy of the Pre-Bid Conference sign-in sheets
- Award based on prime-sub relationship, not joint ventures
- Prime Contractor must perform at least 10% of the work
- Contract Type: Firm Fixed Price (lump sum)
- Award Type: Lowest, Responsible, Responsive Bid
- Single Contract Award



# Key Procurement Information

- Authority reserves the right to:
  - accept or reject any and all bids, or any item or part thereof, or to waive any informalities or irregularities in bids;
  - withdraw or cancel the IFB at any time without prior written notice;
  - issue a new IFB for the project;
  - postpone bid opening for its own convenience;
  - investigate the qualifications of any bidder and/or require additional evidence of qualifications to perform the work
- Bids received are considered public information and are not to be copyrighted

# Written Questions/Approved Equals

- Written Question Deadline: February 22, 2024, 5:00 P.M.
- Approved Equal Request Deadline: February 22, 2024, 5:00 P.M.
- All requests must be in writing and submitted to:  
Gustavo Valle, Senior Contract Administrator  
E-mail recommended: [gvalle@octa.net](mailto:gvalle@octa.net)

# Written Questions/Approved Equals

- All requests must be clearly labeled “Written Questions”
- Approved Equal Requests must be fully supported with technical data, test results or other information as evidence that the substitute offered is equal to or better than the specification requirements
- All changes to procurement document will be by written addenda only.
- Verbal discussions today are non-binding
- Addenda will be issued via CAMM NET

# Bid Document Submission Checklist

- A Bid Document Submission Checklist is included in Bid Booklet 2 which is a list of all documents required to be submitted with the bid.
- Documents in the Bid Booklet 2 must be complete, fully executed, notarized where appropriate as required in the bid documents in order to render the bid responsive.

# Required Bid Submission

Bid Booklet No. 2 is to be submitted to the Authority in its entirety

## ☐ **Bid Form**

- in its entirety (all pages 1 thru 4 ), all information completed
- acknowledgement of all addenda
- signed, dated, corporate seal

## ☐ **Bid Security Form (Bid Bond or Check)**

- correct bid number
- signed & dated
- notarized (bid bond)

# Required Bid Submission

## ☐ **Information Required of Bidder**

- provide all information requested
- signature to certify information is true and correct

## ☐ **Bidders Certificate of Compliance Regarding Workers Compensation Insurance**

- signed and dated

## ☐ **Bidders Certificate of Compliance Regarding State of California Business and Professions Code Section 7028.15**

- signed, dated, notarized

# Required Bid Submission

## ☐ **List of Subcontractors (Exhibit D)**

- all subcontractors that will provide ½ of 1% of the bid amount
- License Number- address/ name should match that associated with License # on CSLB website
- DIR Registration Number
- Description of work (one subcontractor for each portion)
- Dollar amount
- Type – Leave Blank
- Bidders name at bottom of Form

# Required Bid Submission

## ☐ **Status of Past and Present Contracts Form**

- signature to affirm information is true and correct/date
- if no information to report then mark as “none”, sign and date

## ☐ **Non-Collusion Declaration**

- signature required to certify non collusion/ date

## ☐ **Iran Contracting Act Certification**

- certify with signature and date
- sign and date only one option (#1 or #2)



# Agreement

## Agreement – Section IV of IFB

- a bid submittal is the understanding and acceptance of the terms and conditions of the contractual requirements
- no exceptions or deviations are permitted

# Agreement

Bidders are encouraged to review:

- Article 4. Delivery and Recovery Schedule: 210 calendar days
- Article 10. Insurance: Required within 10 calendar days of notification of award
- Article 11. Bonds: Required within 10 calendar days of notification of award
- Article 19. Assignments and Subcontracts: Subletting and Subcontractors Fair Practices Act
- Article 31. Liquidated Damages: \$300 per calendar day

# Agreement

Bidders are encouraged to review:

- Article 49. Health and Safety Specifications

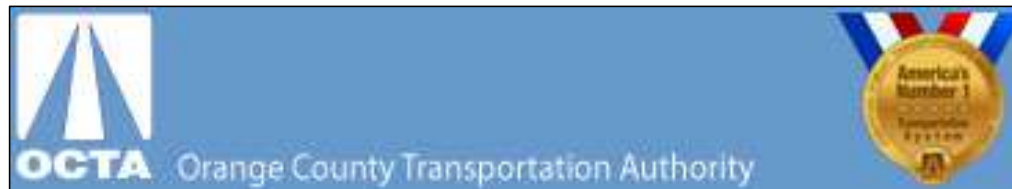
  - Level 3 Health Safety and Environmental Specifications (Exhibit I)

  - Required submittals within 30 days of Notice to Proceed

  - Approved submittals required for mobilization



# Health, Safety and Environment (HSE)



## Regulatory and Safety

- Please review OCTA's Level 3 Health, Safety and Specifications for required submittal documentation. Plan to prepare and submit in a timely manner in advance of the work the required safety submittal documentation.
- OCTA compliance review of Contractor safety submittal documentation is required prior to Contractor mobilizing and performing work on OCTA property.
- An on-site Health, Safety, and Environmental (HSE) representative meeting the requirements in OCTA's Level 3 HSE Specifications is required to be at the job site at all time during scope site activities.
- The Contractor's designated HSE Representative is a key position and should attend the initial kick-off meeting.

# Regulatory and Safety (Cont.)

## Submittals

- Company's Injury Illness Prevention Program, CCR Title 8, 3203
- Company HSE Policy/Procedure Manual
- Substance Abuse Prevention Program
- Hazard Communication Program, CCR Title 8, 5194
- Company Heat Illness Prevention Program, CCR Title 8, 3395
- NFPA 70-E training certificate(s)
- Health, Safety Environmental (HSE) Representative Resume
- A Detailed Site Specific HSE Work Implementation Plan
- Public Hazard Control Plan (ANSI/ASSE A10.34) (as Necessary)
- Storm Water Pollution Prevention Plan (SWPPP), Qualified QSP

# Regulatory and Safety (Cont.)

- Upon contract award, and within 10 business days of the Notice to Proceed (NTP) the contractor shall designate an on-site health and safety representative and provide a resume and qualifications (i.e., certification, experience, training, etc.) to the Authority project manager.
- HSE submittals shall comply with the most current applicable standards and be provided in an electronic format to the Authority Project Manager.
- Established programs and plans shall comply with California Code of Regulations (CCR) Title 8 regulatory standards, and applicable regulatory requirements.
- The Contractor's designated HSE representative shall review and acknowledge by signature the Contractor's submitted HSE documents prior to formal transmitting to the Authority for review, submittals should be in a complete submittal package.
- At the determination of the Authority Project Manager, project specific HSE programs and plans (i.e., Site Specific HSE Work Plan, JHA's, HAZWOPER Plans, Asbestos Abatement Plans, Crane Hoisting Plan, Confined Space Entry, etc.) submitted to OCTA may require to be prepared and submitted by a Certified Safety Professional (CSP) in current standing with the Board of Certified Safety Professionals (BCSP), or a Certified Industrial Hygienist (CIH) American Board of Industrial Hygiene (ABIH) that has experience developing compliant written HSE scope policies, programs and procedures in the State of California.

# Regulatory and Safety – Capital Program BCSP Certifications

## **Certified Safety Professional (/Certifications/Certified-Safety-Professional)**



A Certified Safety Professional or CSP is a safety professional who has met education and experience standards, has demonstrated by examination the knowledge that applies to professional safety practice, continues to meet Recertification requirements established by the Board of Certified Safety Professionals, and is authorized by BCSP to hold the Certified Safety Professional certification.

## **Associate Safety Professional (/Certifications/Associate-Safety-Professional)**



An Associate Safety Professional or ASP is a certification awarded by BCSP. It denotes that an individual has met academic requirements and has passed the ASP examination—an examination that leads to the CSP.

## **Construction Health and Safety Technician (/Certifications/Construction-Health-and-Safety-Technician)**



Construction Health and Safety Technician or CHST is a certification awarded to safety practitioners who meet and continue to meet all requirements established by BCSP. BCSP awards CHST certification to individuals who demonstrate competency and work part-time or full-time in health and safety activities devoted to the prevention of construction illness and injuries.

Source: <http://bcsp.org/Certifications>



# Regulatory and Safety – Facility Modifications BCSP Certifications

## (Include Capital Program Certifications)

### **Occupational Health and Safety Technologist (/Certifications/Occupational-Health-and-Safety- Technologist)**



Occupational Health and Safety Technologist or OHST is a title awarded to safety practitioners who meet and continue to meet all requirements established for the OHST by BCSP. Some examples of occupational health and safety activities are making worksite assessments to determine risks, potential hazards and controls, evaluating risks and hazard control measures, investigating incidents, maintaining and evaluating incident and loss records, and preparing emergency response plans.

### **Construction Health and Safety Technician (/Certifications/Construction-Health-and-Safety-Technician)**



Construction Health and Safety Technician or CHST is a certification awarded to safety practitioners who meet and continue to meet all requirements established by BCSP. BCSP awards CHST certification to individuals who demonstrate competency and work part-time or full-time in health and safety activities devoted to the prevention of construction illness and injuries.

### **Safety Trained Supervisor (/Certifications/Safety-Trained- Supervisor)**



The Safety Trained Supervisor or STS certification is intended for managers at all levels, first line supervisors of work groups or organization units or have a safety responsibility for a work group that is part of other work duties. Safety Trained Supervisors are not necessarily safety specialists or safety practitioners. Typical candidates have a safety responsibilities that is adjunct, collateral or ancillary to their job duties. Their main job duties are in a craft or trade, in leadership, supervision or management, or in a technical specialty.

### **Safety Trained Supervisor Construction (/stsc)**



The Safety Trained Supervisor Construction or STSC certification is intended for those working in construction who are managers at all levels, first line supervisors of work groups or organization units or have a safety responsibility for a work group that is part of other work duties. Typical candidates have a safety responsibilities that is adjunct, collateral or ancillary to their job duties. Like STSs, STSCs main job duties are in a craft or trade, in leadership, supervision or management, or in a technical specialty.

Source: <http://bcsp.org/Certifications>

## Regulatory and Safety (Cont.)

### Monthly Safety Report Submittal:

- A monthly accident/incident summary report that includes number of workers on project, a list of subcontractors, work hours (month, year to date, & project cumulative) of each contractor, labor designation, OSHA Recordable injuries and illnesses segregated by medical treatment cases, restricted workday cases, number of restricted days, lost workday cases, and number of lost work days, and recordable incident rate.

## Regulatory and Safety (Cont.)

- Implementation and compliance with Storm Water Best Management Practices (SWPPP BMP's) is required.
- Contractor shall prepare and submit a project best management practices (BMP) plan for OCTA's review and acceptance and the Contractor shall implement its BMP plan and maintain the BMPs for the duration of the project.

# Scope of Work

## Scope of Work

(Refer to IFB Documents, Exhibits, Attachments)

OCTA Project Manager  
Will Provide Project Overview and Scope of Work

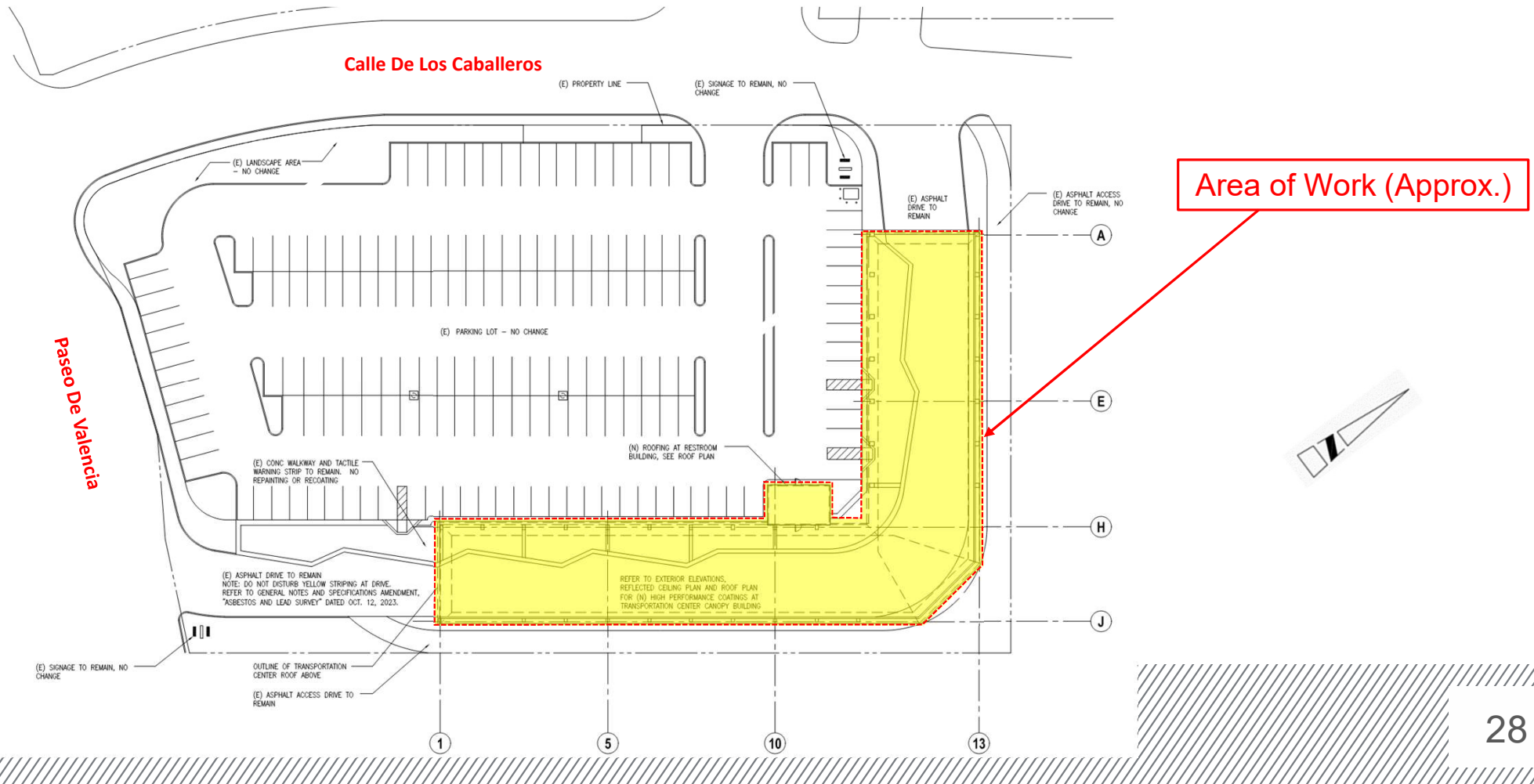


# Project Location – Laguna Hills Transportation Center

Laguna Hills Transportation Center  
24282 Calle De Los Caballeros, Laguna Hills, CA 92653



# Project Location – Laguna Hills Transportation Center



## Summary of Project

Scope of work per contract plans and specifications generally includes High Performance Painting and Coating, Restroom Building Roof Replacement, and related work, which are further described below:

- Perform surface preparation work (e.g., abrasive blast cleaning, etc.) prior to high performance painting and coating;
  - Surface preparation with water blasting only is not acceptable.
- Apply high performance painting and coating;
- Remove and legally dispose of existing restroom building roof;
- Install new restroom building roof;
- All work related and required in contract documents.

Refer to contract documents for complete scope of work.



# Laguna Hills Transportation Center – Existing Condition



Various building components (e.g., metal roof screen, metal roofing, metal gutter, metal downspout, soffit, columns, etc.) subject to high performance painting and coating. Refer to project plans for items to be protected in place.



Tilt-up concrete walls and steel roof beams subject to high performance painting and coating; no new coating on existing aluminum ceiling. Refer to project plans for items to be protected in place.



# Laguna Hills Transportation Center – Existing Condition



Various building components (e.g., soffit, columns, walls, metal gutter, metal downspout, vent grilles, etc.) subject to high performance painting and coating.



Metal roofing and metal roof screens subject to high performance painting and coating.  
Refer to project plans for items to be protected in place.



# Restroom Building Roof – Existing Condition



Existing restroom building roof system subject to be removed (and legally disposed of off-site) and to be replaced with new roof system. Refer to contract documents for complete scope of work.

Various building components subject to high performance painting and coating. Refer to contract documents for complete scope of work.

## Summary of Project (cont.)

- OCTA's Laguna Hills Transportation Center operates 7 days a week and shall remain fully operational during construction.
- Normal work time window at the project site is from 7:00 a.m. to 4:00 p.m. Monday through Friday.
- Contractor shall inform and coordinate with OCTA, at least one (1) week in advance, on any closures required (e.g., parking lot, etc.) for construction activities.
- Contractor shall bear all expense for the repair or replacement due to property damage by Contractor's operations in conjunction with the execution of the contract work.

## Summary of Project (cont.)

- Temporary fencing with privacy screen and/or barricade are required all around work areas under construction.
- OCTA will designate a project storage/lay-down area.
- Contractor shall provide a signage identifying project laydown area, including project name, contractor name and contact information.
- Contractor shall provide and maintain its own sanitary facilities within the project laydown area approved by OCTA.
- Contractor and its staff shall comply with OCTA Covid-19 guidelines and requirements while working at OCTA facilities.

## Summary of Project (cont.)

- Contractor shall include all premium costs to complete the work.
- Contractor and its subcontractors shall obtain and include/pay costs for City business licenses.
- Contractor shall obtain and pay for all permits required for this project by City of Laguna Hills. Building permit fees total \$685.78 and is due to be paid to City of Laguna Hills.
  - In conjunction with the building permit, Contractor is required to pay City of Laguna Hills a refundable recycling deposit for construction and demolition.



# Questions?



- Reminder.... Bids are due by 11:00 A.M. on March 11, 2024
- Bid Opening Instructions:
  - Hand delivered: must be time stamped at OCTA Lobby Reception
  - Public Bid Opening: Via teleconference using the following login credentials:
    - Call-in Number: 1 916-550-9867
    - Conference ID: 643 223 617#
  - Callers are requested to dial in and mute the call.
- Please register on CAMM NET
- Thank you for your interest in OCTA!



## ***PRE-BID CONFERENCE REGISTRATION***

IFB No. 4-2073

Date: February 20, 2024

Title: Painting, Coating, and Roof Replacement at Laguna Hills Transportation Center

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1. Company Name: \_\_\_\_\_

Attendee: \_\_\_\_\_

Address: \_\_\_\_\_

City, State Zip: \_\_\_\_\_

Phone Number: (\_\_\_\_\_) \_\_\_\_\_ Registered on CAMM NET? ☐ Yes ☐ No

Prime ☐ Sub ☐

E-Mail Address: \_\_\_\_\_

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2. Company Name: \_\_\_\_\_

Attendee: \_\_\_\_\_

Address: \_\_\_\_\_

City, State Zip: \_\_\_\_\_

Phone Number: (\_\_\_\_\_) \_\_\_\_\_ Registered on CAMM NET? ☐ Yes ☐ No

Prime ☐ Sub ☐

E-Mail Address: \_\_\_\_\_

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3. Company Name: \_\_\_\_\_

Attendee: \_\_\_\_\_

Address: \_\_\_\_\_

City, State Zip: \_\_\_\_\_

Phone Number: (\_\_\_\_\_) \_\_\_\_\_ Registered on CAMM NET? ☐ Yes ☐ No

Prime ☐ Sub ☐

E-Mail Address: \_\_\_\_\_