



AFFILIATED AGENCIES

*Orange County
Transit District*

*Local Transportation
Authority*

*Service Authority for
Freeway Emergencies*

*Consolidated Transportation
Service Agency*

*Congestion Management
Agency*

*Service Authority for
Abandoned Vehicles*

October 18, 2023

NOTICE TO BIDDERS

**SUBJECT: Invitation for Bids (IFB) 3-2910
"Microsoft Surfaces and Accessories"**

This letter shall serve as **Addendum No. 1** to the subject IFB issued by the Orange County Transportation Authority (OCTA). Bidders are reminded that the bid submittal date is at or before **11:00 a.m., November 1, 2023**.

The following questions were submitted by the deadline:

Question 1:

Are you looking for protective cases for your laptops in this bid?

Response 1:

No.

Question 2:

Are you open to or equals like DELL here?

Response 2:

No.

Question 3:

May I know if you prefer Windows 11 or 10 OS on the computers being quoted, this applies Surface Pro 9, Surface Laptop 5 and Surface Laptop Studio 2 which is the latest version of Laptop Studio. Please advise further.

Response 3:

OCTA will accept either Windows 10 or Windows 11.

Question 4:

What is the Windows version you are looking for? (Windows 10 or 11)

Response 4:

Please see Response 3.

Question 5:

Microsoft PC accessories have largely been discontinued. If we can't order the Surface Arc Mouse which manufacturer/model will be accepted as a sub?

Response 5:

The Arc Mouse is currently available from multiple retailers. The issue will be addressed at the time it becomes unavailable in the future.

Question 6:

Is the color choice firm for each device or can that vary depending on availability?

Response 6:

OCTA is firm on color choices.

Bidder must acknowledge receipt of this Addendum No. 1 on Bid Form. Questions should be directed to the undersigned at raninzo@octa.net.

Sincerely,

Rhea Aninzo

Associate Contract Administrator
Contracts Administration and Materials Management