May 8, 2024

NOTICE TO OFFERORS

AFFILIATED AGENCIES

Orange County Transit District

Local Transportation Authority

Service Authority for Freeway Emergencies

Consolidated Transportation Service Agency

Congestion Management Agency

Service Authority for Abandoned Vehicles

SUBJECT: Request for Proposals (RFP) 3-2869
"Underground and Aboveground Storage Tank Services"

This letter shall serve as Addendum No. 1 to the above RFP issued by the Orange County Transportation Authority (OCTA). This Addendum No. 1 is being issued to:

A. Inform Offerors that a pre-proposal conference was held on May 6, 2024. The pre-proposal presentation is presented as Attachment A to this Addendum No. 1.

B. Add Attachment A, List of Tanks to Exhibit, A Scope of Work. Attachment A is presented as Attachment B to this Addendum No. 1.

C. Offerors are reminded that the proposal submittal date is at or before 2:00 p.m., May 20, 2024.

Offerors are reminded to acknowledge receipt of this Addendum No. 1 in their transmittal letters and Exhibit B, Price Summary Sheet. All changes addressed in this Addendum No. 1 shall be incorporated into the final Agreement.

Questions regarding this Addendum No. 1 should be directed to the undersigned at mtouch@octa.net.

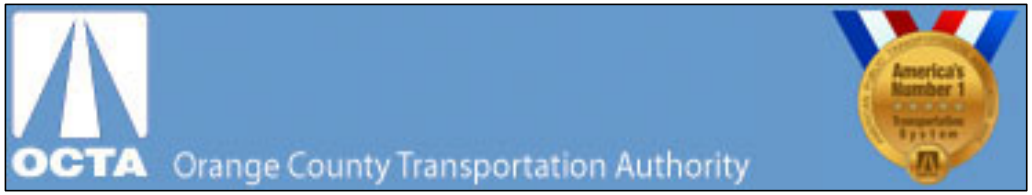
Sincerely,

Monique Touch

Monique Touch
Sr. Contracts Administrator
Contracts Administration and Materials Management

Pre-proposal Conference for

RFP 3-2869:
Underground and Aboveground Tank Services



Agenda

- Introductions
- Safety/Emergency Evacuation
- Online Business and Networking Tools
- Key Procurement Information & Dates
- Review of RFP Documents
- Scope of Work
- Questions and Answer

CAMM NET Registration

Why register on CAMM NET?

https://cammnet.octa.net/

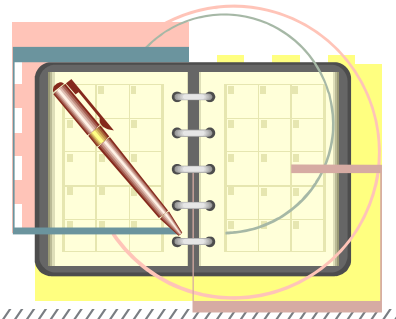
- To receive e-mail notifications of Solicitations, Addenda and Awards
- View and update your vendor profile
- Required for Award

Online Business & Networking Tools

- CAMM NET Connect
  - https://www.facebook.com/CammnetConnect
- Working with OCTA
  - https://cammnet.octa.net/about-us/working/
- Planholder's List
  - https://cammnet.octa.net/procurements/planholders-list-selection/
- How to Submit a Responsive Proposal to an RFP
- Developing a Winning Proposal
  - Both videos available at: https://cammnet.octa.net/vendor-training/

Key Procurement Dates

Written Questions Due:	May 8, 2024
OCTA Responds:	May 10, 2024
Proposals Due:	May 20, 2024, 2:00 PM
Interviews (tentatively):	June 10, 2024



Key Procurement Information

- All questions/contact with Authority staff should be directed to the assigned Monique Touch, Sr. Contract Administrator.
- Next Addendum will contain a copy of the Pre-Proposal sign-in sheet and today's presentation.
- Award based on prime-sub relationship, not joint ventures
- Contract term is for three (3) years.

Guidelines for Written Questions

- Questions must be submitted directly to Monique Touch, Sr. Contract Administrator, in writing, by May 8th**, 4:00 p.m.**
- E-mail recommended: mtouch@octa.net
- Any changes Authority makes to procurement documents will be by written Addenda only
- Addenda will be issued via CAMM NET
- Today's Verbal discussions today are non-binding

Next…

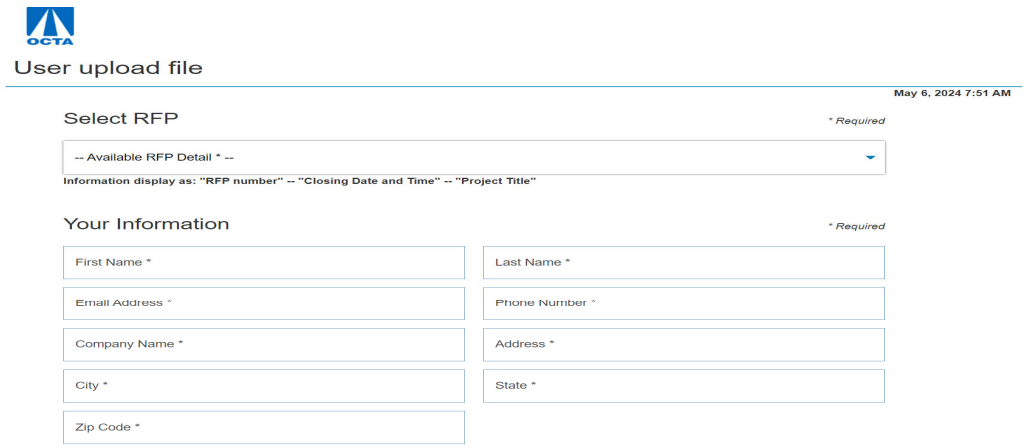
Proposal Instructions

Followed by…

Review of Scope of Work

Proposal Submittal Instructions

- Proposals are due by 2:00 p.m., May 20, 2024
- Proposals are to be submitted electronically using the secure link provided in the RFP: https://RFP Upload



Proposal Submittal Instructions (continued)

- Authority has the right to:
  - accept or reject any and all proposals;
  - withdraw or cancel the RFP;
  - postpone proposal opening for its own convenience.
- Proposals received are considered public information
- Proposals are not to be copyrighted

Proposal Content

- Letter of Transmittal
- Technical Proposal
  a) Qualifications, related experience and references of Offeror
  b) Proposed staffing and project organization
  c) Work plan
  d) Cost and Price
  e) Exceptions / Deviations (Technical vs. Contractual)

Proposal Content (continued)

Forms:

- Exhibit D – Status of Past and Present Contracts
- Exhibit E – Level 3 Safety Specifications (not submitted with proposal)
- Exhibit F – Proposal Exceptions and/or Deviations

Note: Forms excluded from 50-page proposal limit.

Proposal Content (continued)

- Cost and Price Proposal – Exhibit B

  -Offeror shall submit proposed pricing to provide services described in Exhibit A, Scope of Work

  -The Offeror shall complete and sign the " Price Summary Sheet" form included with this RFP (Exhibit B)

Evaluation and Award

- All proposals, timely received, will be evaluated using the following *evaluation criteria*:

Qualifications of the firm	25%
Staffing and project organization	15%
Work plan	30%
Cost & Price	30%

- Evaluation Committee comprised of internal OCTA staff

Evaluation and Award (continued)

- "Short-Listed" firms will be invited to interview
- Interviews are scheduled for **June 10, 2024**
- Offerors are requested to keep this date available

Award

- Award Process

  - Evaluation Committee recommends highest ranking Offeror
  - All firms submitting a proposal will be notified of Award via CAMM NET

Proposed Agreement

- Proposed Agreement
  - Please review the Proposed Agreement (Exhibit C) so you are aware of the contractual requirements of the solicitation
- Exceptions
  - Any exceptions/deviations must be identified in Exhibit F – Proposal Exceptions and/or Deviations Form and submitted with the

Proposed Agreement

- Offerors are encouraged to review:
  - Article 3 - Scope of Work
  - Article 4 - Term of Agreement
  - Article 5 - Payment (Time and Expense)
  - Article 6- Maximum Obligation
  - Article 9 - Insurance

Scope of Work

Gretch Burrow
Project Manager

Trevor Johnson
Facilities Manager

Project Overview and Scope of Work

- Questions?


OCTA
CALL
BOX
73-257
The New 22!
MEASURE
M
Your half-cent sales tax at work.
octa.net

- Proposals are due @ 2:00 pm on May 20, 2024.
- Please sign in and leave a business card
- Please register on CAMM NET
- Thank you for your interest in OCTA.

ATTACHMENT A

For Information Only- Contractor shall confirm site conditions at inception at contract

UST/Veeder Root
ANAHEIM BASE
FUEL ISLAND

Tank Number	Tank Manufacturer	Capacity	Product	Sensors	Location	System	Piping Lines
1 9/93	Joor Steel inner/fiberglass outer	10,000	Unleaded	L1 L2 L3	Annular Fill Sump Pump Sump	Pressure	1 dw/fg
8 **1/15** **AST**	Modern Welding Co, Inc Fireguard	2,000	Diesel	L4	Fuel Island	Pressure	1 Sw/ws

dw = double wall
fg = fiber glass
ws=welded steel
sw= single wall

ANAHEIM BASE
BODY SHOP

Tank Number	Tank Manufacturer	Capacity	Product	Sensors	Location	System	Piping Lines
8 8/92	Modern Welding Co. Inc. Steel inner/fiberglass outer	5,000	ATF	L1 L2	Annular Fill Sump	Suction	1 dw/fg
9 5/92	Modern Welding Steel inner/fiberglass outer	10,000	Motor oil	L3 L4 L9	Annular Fill Sump Fill Sump	Suction	1 dw/fg
11 6/01	Modern Welding Co. Inc. Steel inner/fiberglass outer	5,000	Low ash Motor oil	L7 L8	Annular Fill Sump	Suction	Smith 1 dw/fg
10* 1990	Modern Welding Co. Inc. Steel inner/fiberglass outer	2,000	Waste oil	L5 L6	Annular Remote Fill Drain	Gravity	1 dw/fg

#10* New lines, sump and inside spill bucket 7/03
#9 New fill sump and sensor 10/08
dw = double wall
fg = fiber glass
ws=welded steel

UST/ Veeder-Root
GARDEN GROVE BASE
FUEL ISLAND

Tank Number	Tank Manufacturer	Capacity	Product	Sensors	Location	System	Piping Lines (A O Smith)
1 6/93	Joor Steel inner/fiberglass outer	10,000	Unleaded Gasoline	L1 L2 L3 L28	Annular Fill Sump Pump Sump Disp. Pan	Pressure	1 dw/fg Dispenser Pan
8 **1/15** **AST**	Modern Welding Co. Inc. Fireguard	5,000	Diesel	L28	Fuel Island	Pressure	1 Sw/ws

GARDEN GROVE BASE
MAINTENANCE BUILDING

Tank Number	Tank Manufacturer	Capacity	Product	Sensors	Location	System	Piping Lines
8 1992	Modern Welding Co. Inc. Steel inner/fiberglass outer	5,000	ATF	L3 L4	Fill Sump Annular	Suction/ Solenoid shutdown	1 dw/fg
9 1992	Modern Welding Co. Inc. Steel inner/fiberglass outer	10,000	Motor Oil	L1 L2	Fill Sump Annular	Suction/ Solenoid Shutdown	1 dw/fg
11 1990	Joor Steel inner/fiberglass outer	2,000	Waste Oil	L5 L6 L7	Annular Fill Sump **Remote Fill**	Gravity	1 dw/fg

dw = double wall
fg = fiber glass

ws=welded steel

UST/ Veeder-Root
IRVINE SAND CAYON BASE
FUEL ISLAND

Tank Number	Tank Manufacturer	Capacity	Product	Sensors	Location	System	Piping Lines (A O Smith)
1 1993	Joor Steel inner/fiberglass outer	10,000	Gasoline	L1 L2 L3 L27	Fill sump Annular Pump sump Under dispenser	Pressure	1 dw/fg under dispenser
8 1/15 AST	Modern Welding Co, Inc Fireguard	2,000	Diesel	L28	Fuel Island	Pressure	1 Sw/ws
10 1990	Joor Steel inner/fiberglass outer	500	Waste Oil	L25 L26	Annular Fill Sump	Gravity	1 dw/fg

IRVINE SAND CANYON BASE
MAINTENANCE BUILDING

Tank Number	Tank Manufacturer	Capacity	Product	Sensors	Location	System	Piping Lines (A O Smith)
8 1992	Modern Welding Steel inner/fiberglass outer	5,000	Motor Oil	L1 L2	Annular Fill Sump	Suction	1 dw/fg
9 1992	Modern Welding Steel inner/fiberglass outer	10,000	ATF	L3 L4	Annular Fill Sump	Suction	1 dw/fg
11 1990	Joor Steel inner/fiberglass outer	2,000	Waste Oil	L5 L6 L7	Annular Fill Sump Remote Fill	Gravity	1 dw/fg

dw = double wall

fg = fiber glass
ws=welded steel

UST/ Veeder-Root
SANTA ANA BASE

Tank Number	**Tank Manufacturer**	**Capacity**	**Product**	**Sensors**	**Location**	**System**	**Piping Lines** (A O Smith)
1 2005	Containment Solutions	10,000 Hydrostatic Dw/fg	Gasoline	L1 L2 L3 L4 L5	Annular Fill Sump TLM Sump STP Sump UDC	VR TLS 350+ Pressure	1 dw/fg Under Dispense
2 2005	Containment Solutions	30,000 Hydrostatic Dw/fg	Diesel	L6 L7 L9 L9	Annular Fill Sump TLM Sump STP Sump	Pressure	1 dw/fg
3 2005	Containment Solutions	30,000 Hydrostatic Dw/fg	Diesel	L10 L11 L12 L13	Annular Fill Sump TLM Sump STP Sump	Pressure	1 dw/fg
			Diesel Filter Area	L14	Low Point Sensor		
4 2005	Containment Solutions	10,000 Hydrostatic Dw/fg	Low Ash Oil	L15 L16 L17	Annular Fill Sump Piping Sump	Suction	1 dw/fg
5 2005	Containment Solutions	10,000 Hydrostatic Dw/fg	15W40 Oil	L20 L19 L18	Annular Fill Sump Piping Sump	Suction	1 dw/fg
6 2005	Containment Solutions	10,000 Hydrostatic Dw/fg	ATF	L23 L22 L21	Annular Fill Sump Piping Sump	Suction	1 dw/fg
			Lube Room Fuel Island	L24 L25	LubeOil Rm LubePipeUDC		
7 2005	Containment Solutions	10,000 Hydrostatic Dw/fg	Waste Oil	L26 L27		Gravity	1 dw/fg

TLM = Tank Level Monitor
STP = Submersible Turbine Pump
dw = double wall
fg = fiber glass
UDC = Under Dispenser Containment

IRVINE CONSTRUCTION CIRCLE BASE
FUEL ISLAND

Tank Number	Tank Manufacturer	Capacity	Product	Sensors	Location	System	Piping Lines (Smith)
1 2008	Containment Solutions	10,000 Hydrostatic Dw/fg	Unleaded	L1 L2 L3 L4 L5	Annular Fill Sump TLM Sump STP Sump UDC	Pressure	Fibercast Red Thread 11A Monitored by vacuum
2 2008	Containment Solutions	10,000 Hydrostatic Dw/fg	Unleaded	L6 L7 L8 L9 L10	Annular Fill Sump TLM Sump STP Sump UDC	Pressure	Fibercast Red Thread 11A Monitored by vacuum
3 AST 2009	Containment Solutions	6,000	Diesel	L28	Fuel Island	Pressure	1 Sw/ws

TLM = Tank Level Monitor
STP = Submersible Turbine Pump
UDC = Under Dispenser Containment