



AFFILIATED AGENCIES

*Orange County
Transit District*

*Local Transportation
Authority*

*Service Authority for
Freeway Emergencies*

*Consolidated Transportation
Service Agency*

*Congestion Management
Agency*

October 4, 2023

SUBJECT: Request for Proposals (RFP) 3-2827 “Construction Management Support Services for the State Route 91 Improvement Project between Acacia Street and La Palma Avenue”

Gentlemen/Ladies:

This letter and its Attachments comprise **Addendum No. 1** to the above captioned Request for Proposals issued by the Orange County Transportation Authority (herein after “Authority”).

1. Offerors are advised that an in-person/on-site pre-proposal conference will be held on October 5, 2023 at 11:30 a.m., at the Authority’s Administrative Offices, 550 South Main Street, Orange, California in Conference Room 07. All prospective offerors are encouraged to attend the pre-proposal conference.

Participation via teleconference will also be available. Prospective Offerors may join or call-in using the following credentials:

Microsoft Teams meeting

[Click here to join the meeting](#)

Call-in Number: 916-550-9867

Conference ID: 983 077 454#

2. Offerors are advised that a copy of the pre-proposal conference PowerPoint presentation is presented as Attachment A to this **Addendum No. 1**.
3. Offerors who plan to attend the pre-proposal conference remotely are requested to submit via email to mthreats@octa.net, no later than Wednesday, October 4, 2023 by 4:00 p.m., the Pre-Proposal Conference Registration Sheet which is presented as Attachment B to this **Addendum No. 1**.

Offerors are reminded to acknowledge receipt of this **Addendum No. 1** in their Letter of Transmittal, which is to accompany the proposal.

October 4, 2023

Page 2

Offerors are advised that all changes addressed in this **Addendum No. 1** shall be incorporated into the final Agreement.

Questions regarding this **Addendum No. 1** should be directed to the undersigned at 714-560-5552 or mthreats@octa.net

Sincerely,

A handwritten signature in blue ink, appearing to read "Marjorie Morris Threats", with a stylized flourish at the end.

Marjorie Morris Threats
Principal Contract Administrator
Contracts Administration and Materials Management

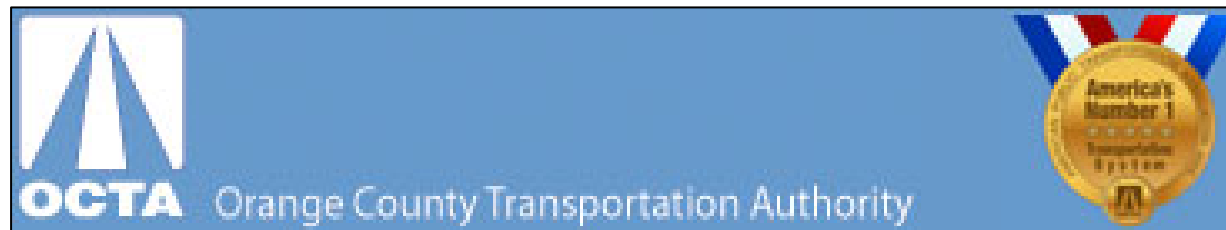
Attachments:

Attachment A: Pre-Proposal Conference Presentation

Attachment B: Pre-Proposal Conference Registration Sheet

Pre-Proposal Conference for RFP 3-2827

Construction Management Support Services for the State Route 91 Improvement Project between Acacia Street and La Palma Avenue



Agenda

- Safety/Emergency Evacuation
- Online Business and Networking Tools
- Key Procurement Information & Dates
- Review of RFP Documents
- Scope of Work
- Questions and Answers



CAMM NET Registration

Why register on CAMM NET?

<https://cammnet.octa.net/>

- To receive e-mail notifications of Solicitations, Addenda and Awards
- View and update your vendor profile
- Required for Award

Online Business & Networking Tools

- CAMM NET Connect
 - <https://www.facebook.com/CammnetConnect>
- Working with OCTA
 - <https://cammnet.octa.net/about-us/working/>
- Planholder's List
 - <https://cammnet.octa.net/procurements/planholders-list-selection/>

Key Procurement Dates

Written Questions Due:

October 10, 2023

OCTA Responds:

October 17, 2023

Proposals Due:

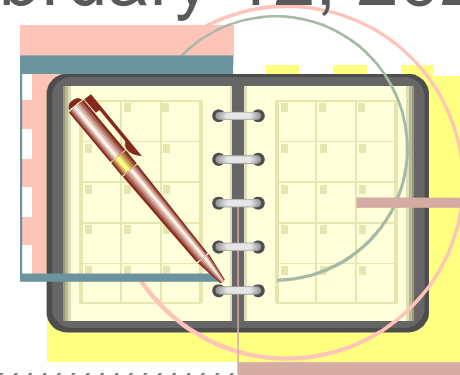
October 30, 2023, 2:00 PM

Interviews:

December 14, 2023

Board of Directors Meeting:

February 12, 2023



Key Procurement Information

- All questions/contact with Authority staff should be directed to the assigned Principal Contract Administrator, Marjorie Morris-Threats
- Next Addendum will contain a copy of the Pre-Proposal sign-in sheet
- Award based on prime-sub relationship, not joint ventures
- Contract term is for five years
- Funded through local transportation and commuter rail urban endowment funds

Guidelines for Written Questions

- Questions must be submitted directly to Marjorie Morris-Threats Principal Contract Administrator, in writing, by: **October 10, 2023, 5:00 p.m.**
- E-mail recommended: mthreats@octa.net
- Any changes Authority makes to procurement documents will be by written Addenda only
- Addenda will be issued via CAMM NET
- Today's Verbal discussions today are non-binding

Next...
Proposal Instructions

Followed by...
Review of Scope of Work

Proposal Submittal Instructions

(Refer to RFP Section I, pp. 1-7)

- Proposals are due by 2:00 p.m., **October 30, 2023.**
- **Proposals must be submitted, electronically,** through the following URL link: [http://www.octa.net/Proposal Upload Link](http://www.octa.net/ProposalUploadLink), at or before the deadline of 2:00 p.m. on October 30, 2023. **The link has an upload file size limit of 80MB. Authority will not accept hard copy proposals for this RFP.**
- Offerors are instructed to click the upload link, select “RFP 3-2827” from the drop-down menu, and follow the instructions as prompted to upload the proposal. The upload link will expire at the submittal deadline and will not allow proposals to be uploaded.
- Should Offerors encounter technical issues with uploading the proposals via the link provided in the RFP document, Offerors are required to contact the Contract Administrator “prior” to the submission deadline. Proposals and supplemental information to proposals received after the date and time specified above will be rejected.

Proposal Submittal Instructions (continued)

(Refer to RFP Section I, page 5)

- Authority has the right to:
 - accept or reject any and all proposals;
 - withdraw or cancel the RFP;
- Proposals received are considered public information
- Proposals are not to be copyrighted

Proposal Content

(Refer to Section II, pp. 11-16)

- Letter of Transmittal
- Technical Proposal
 - a) Qualifications, related experience and references of Offeror
 - b) Proposed staffing and project organization
 - c) Work plan
 - d) Cost and Price Form
 - e) Exceptions / Deviations (Technical vs. Contractual)

Proposal Content (continued)

(Refer to Section II, pp 15)

- Cost and Price Proposal
 - Only technical qualifications are to be submitted at this time.
 - No cost/price information is to be submitted
 - Only highest ranked Offeror will be asked to submit a detailed cost proposal
 - Negotiations will commence based on both cost and technical proposals

Proposal Content (continued)

(Refer to Exhibit C & D, pp. 28-36)

Forms:

- Exhibit C – Campaign Contribution Disclosure Form
- Exhibit C – Status of Past and Present Contracts
- Exhibit C – Proposal Exceptions and/or Deviations
- Exhibit D – Safety Specifications (not submitted with proposal)

Note: Forms excluded from 50-page proposal limit.

Evaluation and Award

(Refer to Section III, pp 16-18)

- All proposals, timely received, will be evaluated using the following evaluation criteria:

Qualifications of the firm	20%
Staffing and project organization	40%
Work plan	40%

- Evaluation Committee comprised of internal and external staff

Evaluation and Award (continued)

- “Short-Listed” firms will be invited to interview
- Interviews are scheduled for **December 14, 2023**
- Offerors are requested to keep this date available

Award

- Award Process

- Evaluation Committee will select highest ranking Offeror to the Regional Transportation Planning (RPT) Committee
- RPT Committee makes recommendation to the Board of Directors (BOD)
- BOD may accept/reject staff and the RPT Committee's recommendation
- All firms submitting a proposal will be notified of Award through CAMM NET

Proposed Agreement

- Proposed Agreement
 - Please review the Proposed Agreement (Exhibit B) so you are aware of the contractual requirements of the solicitation
- Exceptions
 - Any exceptions/deviations must be identified in Exhibit C – Proposal Exceptions and/or Deviations Form and submitted with the proposal



Proposed Agreement

- Offerors are encouraged to review:
 - Article 3 – Scope of Work
 - Article 4 – Term of Agreement
 - Article 5 – Payment (Time and Expense)
 - Article 6 – Maximum Obligation
 - Article 9 – Insurance

Scope of Work

Jeannie Lee, P.E.
Senior Project Manager

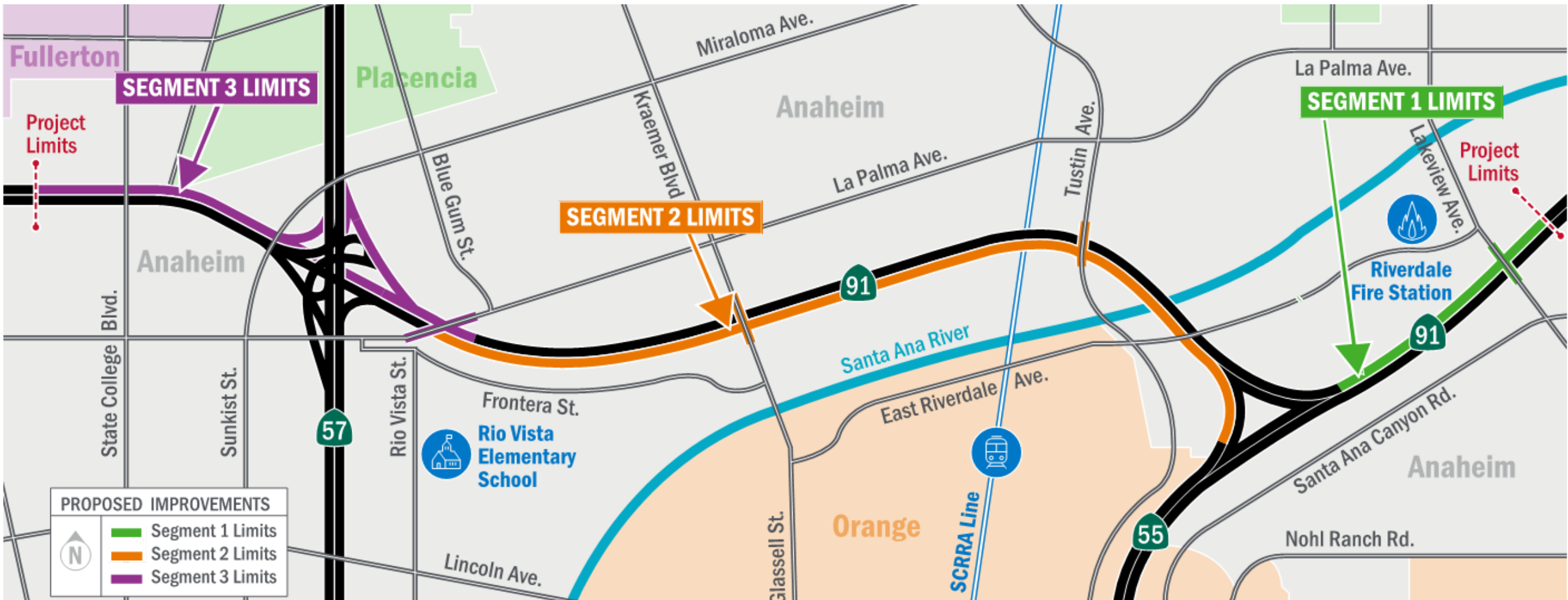
Project Overview and Scope of Work



State Route 91 Improvement Project
Acacia Street to La Palma Avenue (Segment 3)

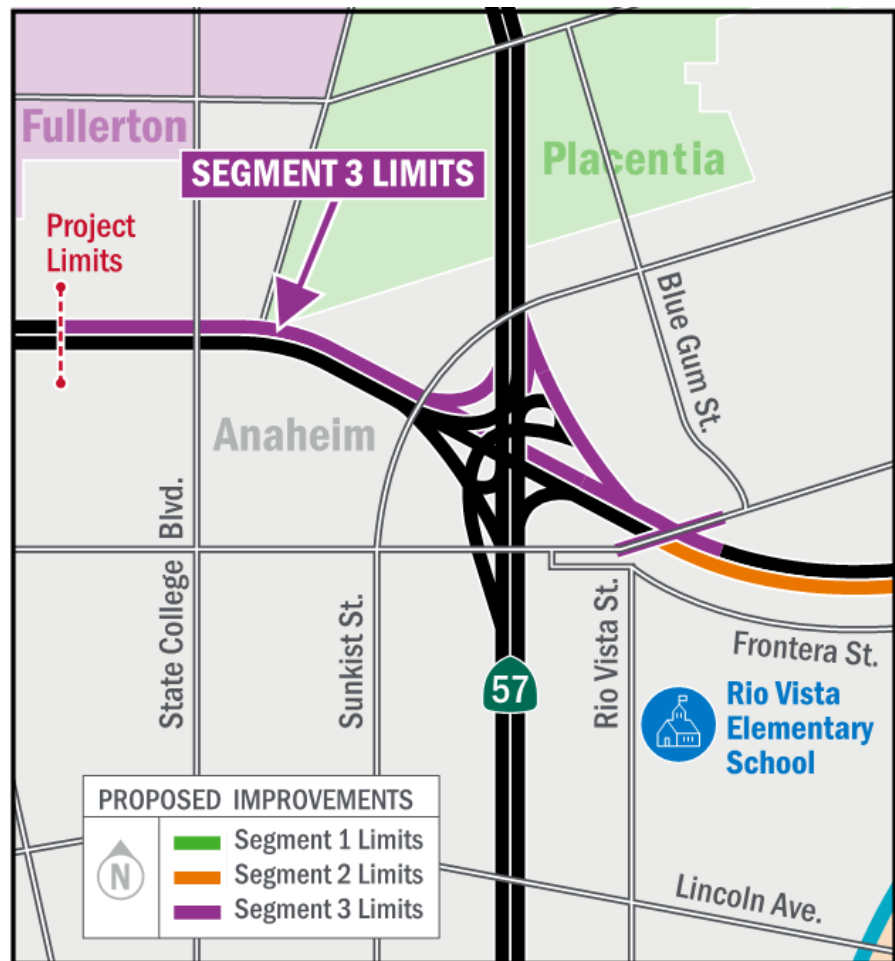
Construction Management Services - Pre-proposal Conference
Jeannie Lee, OCTA
October 5, 2023

Project Limits

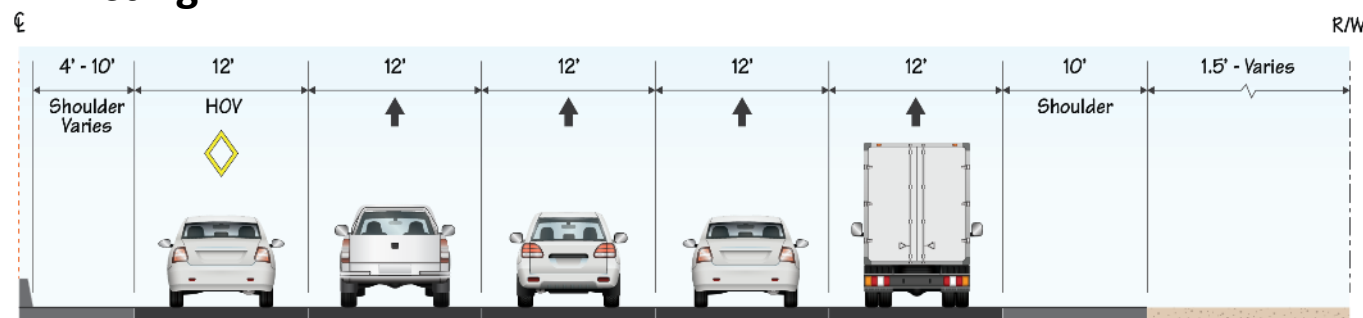


Area of Improvements – Segment 3

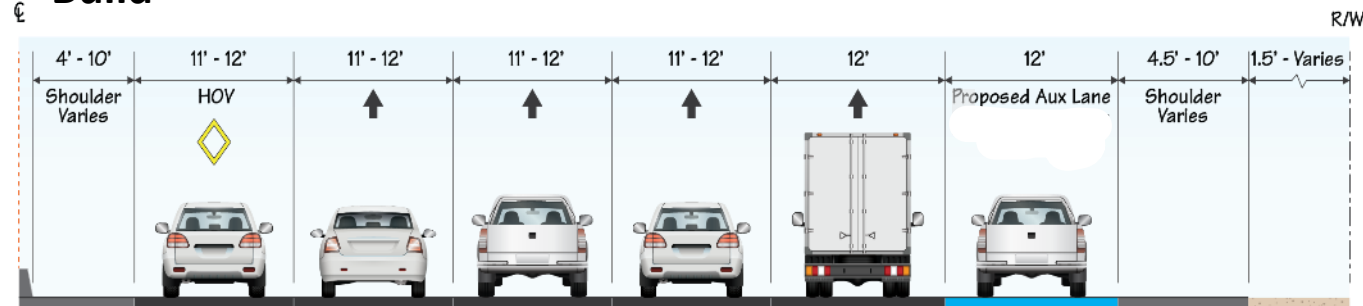
State Route 91 (SR-91)/State Route 57 (SR-57) Interchange



Existing

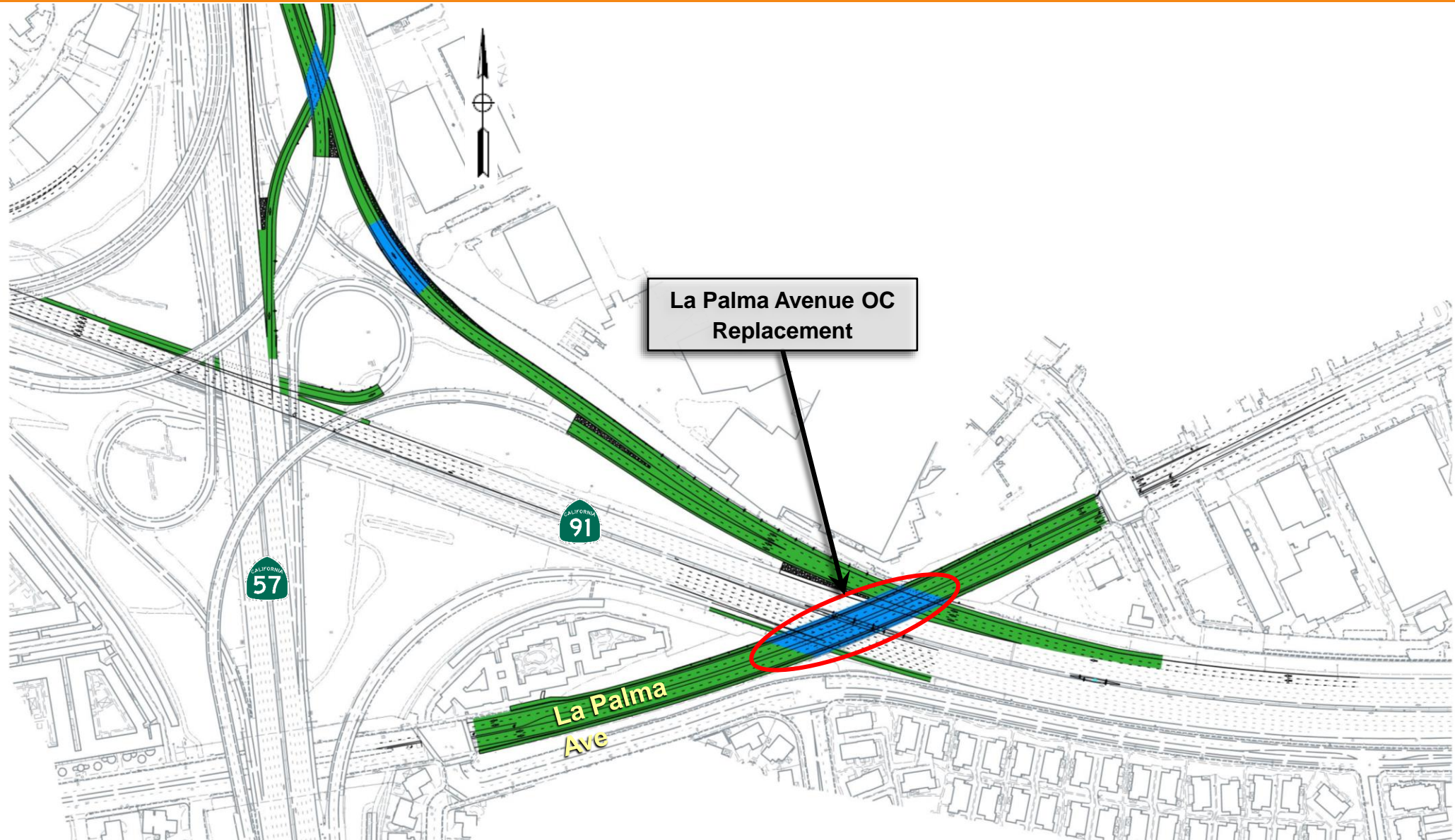


Build



- Improve weaving from WB SR-91 to northbound and southbound SR-57
- Add an auxiliary lane from WB SR-91/ NB SR-57 to State College Blvd.

Area of Improvements – Segment 3

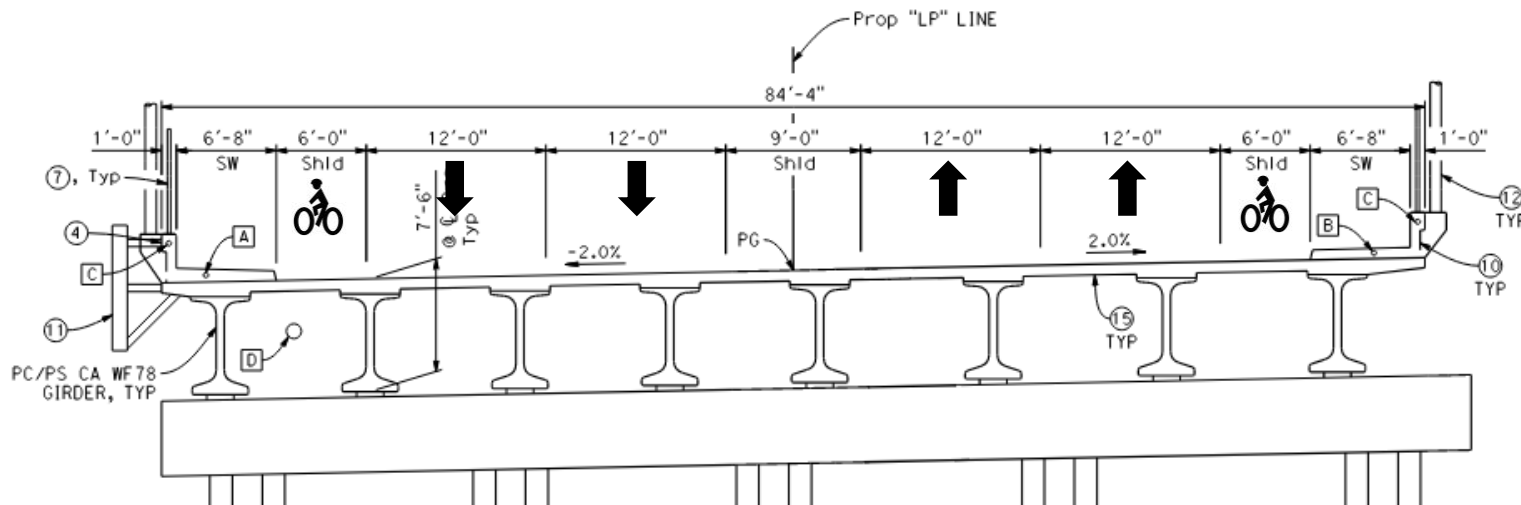
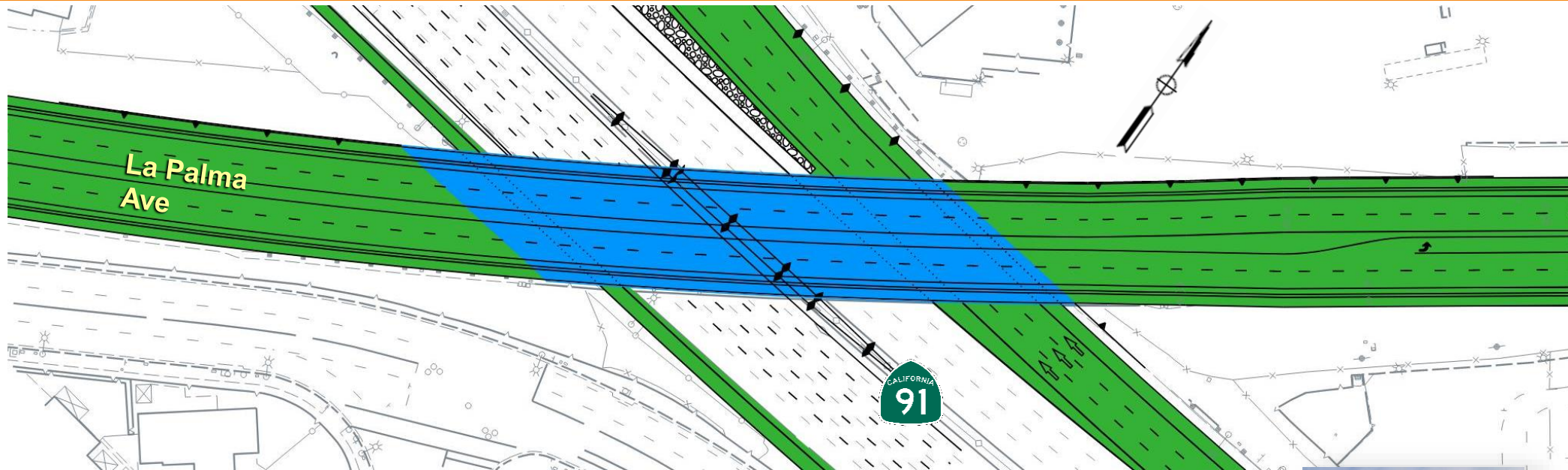


Segment 3 Schedule

Milestone	Seg 3
Environmental clearance	June 2020
Design began	November 2020
Design Completion	Late 2024 *
Construction Start	Late 2025 *
Construction Complete	Spring 2029 *

* Anticipated Milestone Dates

Area of Improvements – La Palma Ave



- Questions?



- Reminder.... Proposals are due @ 2:00 pm on October 30, 2023
- Please submit a completed registration sheet
- Please register on CAMM NET

PRE-PROPOSAL/PRE-BID CONFERENCE REGISTRATION



OCTA RFP #: 3-2827

Date: October 5, 2023

Title: Construction Management Support Services for the State Route 91 Improvement Project between Acacia Street and La Palma Avenue

ADDENDUM 1

ATTACHMENT B

1. Company Name: _____

Attendee: _____

Address: _____

City, State Zip: _____

Phone Number: () _____ Registered on CAMM NET? ☐ Yes ☐ No

Prime ☐ Sub ☐ DBE ☐

E-Mail Address: _____

2. Company Name: _____

Attendee: _____

Address: _____

City, State Zip: _____

Phone Number: () _____ Registered on CAMM NET? ☐ Yes ☐ No

Prime ☐ Sub ☐ DBE ☐

E-Mail Address: _____

3. Company Name: _____

Attendee: _____

Address: _____

City, State Zip: _____

Phone Number: () _____ Registered on CAMM NET? ☐ Yes ☐ No

Prime ☐ Sub ☐ DBE ☐

E-Mail Address: _____