



June 7, 2023

AFFILIATED AGENCIES

Orange County
Transit District

Local Transportation
Authority

Service Authority for
Freeway Emergencies

Consolidated Transportation
Service Agency

Congestion Management
Agency

Service Authority for
Abandoned Vehicles

**SUBJECT: Invitation for Bids (IFB) 3-2603
“Hewlett-Packard Enterprise Laser Printers”**

Gentlemen/Ladies:

This letter shall serve as Addendum No. 1 to the above IFB issued by the Orange County Transportation Authority (Authority). Bidders are reminded that the bid submittal date is at or before **11:00 a.m., June 15, 2023**.

Offerors are advised that Exhibit B, Price Summary Sheet, has been revised and is presented as Attachment A to this Addendum No. 1. **Please use this revised price summary sheet in Attachment A when submitting your bids. Failure to do so will lead to your bid to being deemed non-responsive.**

The following questions were submitted by the deadline:

1. Q – There are conflicting statements in IFB 3-2603 Hewlett-Packard Enterprise Laser Printers regarding Brand requirements. See statements below. Please clarify as to whether other brand of laser printers can be bid or will only Hewlett-Packard (HP) be accepted for this IFB?

Page 4 (page 9 of PDF file) Section I. Instructions to Bidder, paragraph E - Brand Names, States: *Brand names and model number, when used, are for the purpose of identifying a standard of requirement and are not to be construed as restricting the procurement to those brand names and model numbers called out.*

Page 19 (page 24 of the PDF file), Exhibit A states: *Bidders submitting an alternate manufacturer, model, or part number shall result in a “No Bid” and will not be considered for award.*

A – OCTA will not be accepting approved equals for this IFB. Only HP laser printers will be considered for award.

2. Q – Please advise if this is a contract from which orders will be placed? If so, is there a minimum order amount, as printers are very heavy and freight on small orders is formidable?

A – This will be a one-time purchase. Per the IFB, it is the Authority’s intention to award a firm-fixed price contract.

3. Q – Part # W1Y44A#BGJ and Part # W1A79A#BGJ are end of life. Would you like us to provide replacements instead? Let us know if this can be considered:

Part#	Description
4RA85F#BGJ	HP Color LaserJet Pro 4201dn Printer US,CA,MX,LA (no AR,CL,BR)-EN,ES,FR
4RA81F#BGJ	HP Color LaserJet Pro MFP 4301fdn Prntr US,CA,MX,LA (no AR,CL,BR)-EN,ES,FR

A – Items No. 1 and 2 on Exhibit B, Price Summary Sheet are hereby amended as follows:

Item	Description	Quantity
1.	HP Color LaserJet Enterprise M455dn Part# 3PZ95A	5
2.	HP Color LaserJet Enterprise MFP M480f Part# 3QA55A	3

Please see Attachment A to this Addendum No. 1, which clarifies the above-mentioned items. **Please use this revised price summary sheet in Attachment A when submitting your bids. Failure to do so will lead to your bid to being deemed non-responsive.**

4. Q – Just to clarify, with this bid are you requesting it to be printed and mailed in (not e-mailed)?

A – Electronic submittals will not be accepted. Per the IFB, bids must be received in the Authority's office at or before 11:00 a.m. on June 15, 2023.

5. Q – Can you clarify if “or equal” manufacturers product will be accepted for this IFB, as there appears to be conflicting information regarding this in the IFB?

Section E page 4 states “Brand names and model number, when used, are for the purpose of identifying a standard of requirement and are not to be construed as restricting the procurement to those brand names and model numbers called out”

Page 19 states “Bidders submitting an alternate manufacturer, model, or part number shall result in a “No Bid” and will not be considered for award.

A – See response to Question No. 2.

6. Q – Will you consider Ricoh Brand Laser Printers, if we match up the specs?

A – See response to Question No. 2.

7. Q – Could you please let me know the alternatives for line item 1 and 2 with part numbers: W1Y44A#BGJ and W1A79A#BGJ, as the products are discontinued.

A – See response to Question No. 4.

Bidders are reminded to acknowledge receipt of this Addendum No. 1 in Exhibit A, "Bid Form." All changes addressed in this Addendum No. 1 shall be incorporated into the final Agreement.

Questions regarding this Addendum No. 1 should be directed to the undersigned at lmartinez1@octa.net.

Sincerely,

Luis Martinez

Luis Martinez
Senior Contract Administrator
Contracts Administration and Materials Management