



August 7, 2013

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**SUBJECT: Request for Proposals (RFP) 3-1723
“Armored Vehicle & Fare Collection Counting Services”**

Gentlemen/Ladies:

This letter shall serve as Addendum No. 2 to the above RFP issued by the Orange County Transportation Authority (OCTA). Offerors are reminded that the proposal submittal date is at or before **2:00 p.m., August 20, 2013.**

The following questions were submitted by the deadline:

1. Q – What is OCTA currently paying for the transportation of the money bins?

A – \$20,655.00 per month

2. Q – Is OCTA currently paying a fuel surcharge and if so in what amount?

A – No.

3. Q – What is OCTA currently paying for coin counting services?

A – It is a flat rate per hundred counted, coin is \$0.16.

4. Q – What is OCTA currently paying for currency counting services?

A – It is a flat rate per hundred counted, paper currency is \$1.29.

5. Q – Can you provide a picture and diagram of the money bins referred to on Page 1 of Exhibit A?

A – Please see attached document for dimension on the mobile vault included in this Addendum No. 2 as Attachment A.

6. Q – Do the vaults open from the bottom?

A – Bottom front, please see Attachment A.

7. Q – Is the currency segregated from the coin inside the vault?

A – Yes. There is a plastic divider inside the bin separating coin and currency.

8. Q – Section 2e indicates that service is required on holidays. Can an exception be made for Christmas Day and Thanksgiving?

A – No exception needed since these are OCTA holidays. No collection is required. See Exhibit A #9 for other Holidays recognized.

9. Q – Section 2f states the Contractor is responsible for the cost of replacement or re-keying of the vault locking mechanism. What is the approximate cost of replacement or re-keying?

A – A broken key is replaceable at no charge, with the broken key returned to OCTA. A lost key would require a system-wide rekey for every moveable bin. The cost to rekey is approximately \$12,000 (locks, keys and labor for three bases).

10. Q – Regarding the pickup at OCTA Administration Building referred to in Section 3B, is there any flexibility in the pickup time of 1 to 3?

A – No.

11. Q – Section 3B indicates that the deposit must be delivered to the designated bank on the same day for same day credit. What is the cut-off time at the bank for same day credit?

A – For only paper currency the cutoff is 7pm, for mixed deposits the cutoff is 5:30pm.

12. Q – Section 3C indicates that the Contractor is required to pick up at both 91 Express Lanes Office between 9:30 and 2:00, is there any flexibility in the pickup time?

A – No

13. Q – Section 3C indicates that the deposit must be delivered to the designated bank on the same day for same day credit. What is the cut-off time at the bank for same day credit?

A – Please see response to Question 11.

14.Q – Paragraph 5 of Exhibit A indicates that the carrier is responsible for all damages to the money bins. Does this exclude normal wear and tear?

A – Yes, normal wear and tear is expected, but any damage preventing or hindering normal operations must be reported immediately.

15.Q – Paragraph 6 refers to fare box collections. What are the dimensions and weight of the steel money bins?

A – Please see Attachment A.

16.Q – Exhibit B asks for rate per hundred for coin counting services. Would a price per fed bag be acceptable?

A – No.

17.Q – Will OCTA accept a fuel surcharge?

A – No.

18.Q – Will there be a declared amount provided for Bins?

A – No, the fare system tracks money collected in each bin.

19.Q – What is the daily average \$ coin volume from the Bins?

A – Exhibit A #7.a illustrates the previous annual collection.

20.Q – What is the average \$ currency volume from the Bins?

A – Please see response to Question 19.

21.Q – Is the coin and currency from the Bins mixed or in separate compartments?

A – Separate.

22.Q – Are there any tokens? If yes, are the tokens mixed with the currency & coin?

A – No.

23.Q – Please provide measurement of the Bins.

A – Please see Attachment A.

24.Q – Please provide measurement of Fareboxes.

A – This is not applicable as you will not be servicing the fareboxes.

25.Q –Is there any media that needs to be separated? Passes, tickets, etc.?

A – No, only currency (paper and coin)

26.Q – Will the Cash Vault receive any deposit bags?

A – Yes, as long as the proper documentation is attached

27.Q – Are there any reporting time restrictions? (Reports are typically sent by end of processing day)

A – OCTA would like the reports as soon as available, with the location, bin and denomination breakout by the end of the processing day or early next morning.

28.Q – Are there any special reporting requirements?

A – See Exhibit A #6 b, e & j of the scope of work for requested information.

29.Q – Is Holiday processing required?

A – Processing is not required on Bank and OCTA recognized holidays.

Offerors are reminded to acknowledge receipt of this Addendum No. 2 in their transmittal letters and in Exhibit B, "Price Summary Sheet." All changes addressed in this Addendum No. 2 shall be incorporated into the final Agreement.

Questions regarding this Addendum No. 2 should be directed to the undersigned at imendoza@octa.net.

Sincerely,

A handwritten signature in black ink, appearing to read 'Iris Mendoza', written in a cursive style.

Iris Mendoza

Contract Administrator

Contracts Administration and Materials Management

ATTACHMENT A



 **Where Ideas Meet Industry**

DUALPORT VAULT REVENUE COLLECTION EQUIPMENT



GFI DUALPORT vault equipment ensures the secure transfer of revenue from the cashbox to the counting room.

DUALPORT vaults use GFI's unique Dualport Cashbox Receiver, which securely maintains the separation of bills and coins. The money is deposited in separate storage chambers within the revenue collection bin.

Dualport vault equipment gives you the security and reliability required to maintain the integrity of revenues collected from your fare collection equipment.

DUALPORT Vaults are available in mobile and stationary models. A cashbox and bin ID system for electronic monitoring of vault and cashbox operations is also available.

GFI GENFARE is a leading supplier of revenue collection equipment to transit systems.



AN SPX DIVISION

GFI REVENUE COLLECTION VAULTS (MOBILE AND STATIONARY)

The GFI DUALPORT Revenue Collection System consists of a cashbox receiver mounted on either a stationary vault unit or a mobile bin.

Both vaults feature an interlock system that protects collected revenues from theft by requiring a secure sequence of events and conditions.

With this sequence, the receiver module accepts the locked cashbox, and, when secure, mechanically opens the cashbox (inside the

receiver). It then empties the contents into a vault below within 15 seconds. It keeps coins separate from the bills in the vault and then closes and locks the cashbox - allowing it to be returned to the farebox.

GFI's revenue collection system is one part of a process that keeps collected money secure and untouched after the patron deposits it in the farebox until accounting/treasury personnel handle it in the counting room.

STATIONARY VAULT

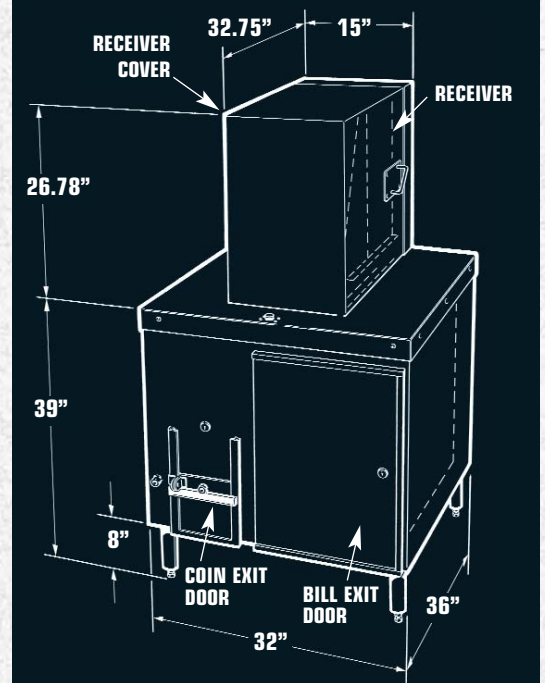


STATIONARY VAULT

The GFI Stationary Vault, usually installed in a secure counting room adjacent to bus service islands, provides a convenient and secure method of daily revenue transfer. It gives the transit agency the flexibility to securely transfer individual farebox revenue during regular bus servicing and then process consolidated revenue, from all buses, the following day in a secure counting room.

A through-wall installation allows access to the cashbox receiver from outside the counting room. After removal from the farebox, the cashbox is inserted into the receiver, where a highly secure mechanism opens the cashbox and transfers its contents into the vault's separate coin and bill compartments. Two large high-security revenue-discharge doors (one for coins and one for the bills) allow authorized personnel access only when they are inside the counting room.

STATIONARY VAULT DIMENSIONS



STATIONARY & MOBILE VAULT SPECIFICATIONS

Operations

Revenue Transfer

- ☐ Automatic revenue transfer process requires only 15 seconds
- ☐ Coin discharge process is by gravity feed/stainless steel bottom surface.
- ☐ All revenue access doors secured by high-security locking system
- ☐ 5-digit mechanical counter in receiver shows number of revenue transfer cycles.
- ☐ Receiver door indicators signify ready and operation in process.
- ☐ Mechanical interlocks sense properly seated and open mobile bin for secure revenue transfer. (Mobile Vault)

Installation

- ☐ Through-wall Stationary Vault is typically built into exterior wall of counting room. Receiver faces service lane; revenue discharge access doors face rear (opposite) side.
- ☐ Mobile Vault can be installed on a service island or in another convenient location



RECEIVER MODULE

Mechanical

Construction (Stationary & Mobile Vaults)

Material Carbon steel
Paint high visibility orange, polyurethane

Heavy duty

8" legs 4 fixed

Vault width less than 32" (passes through 36" door)

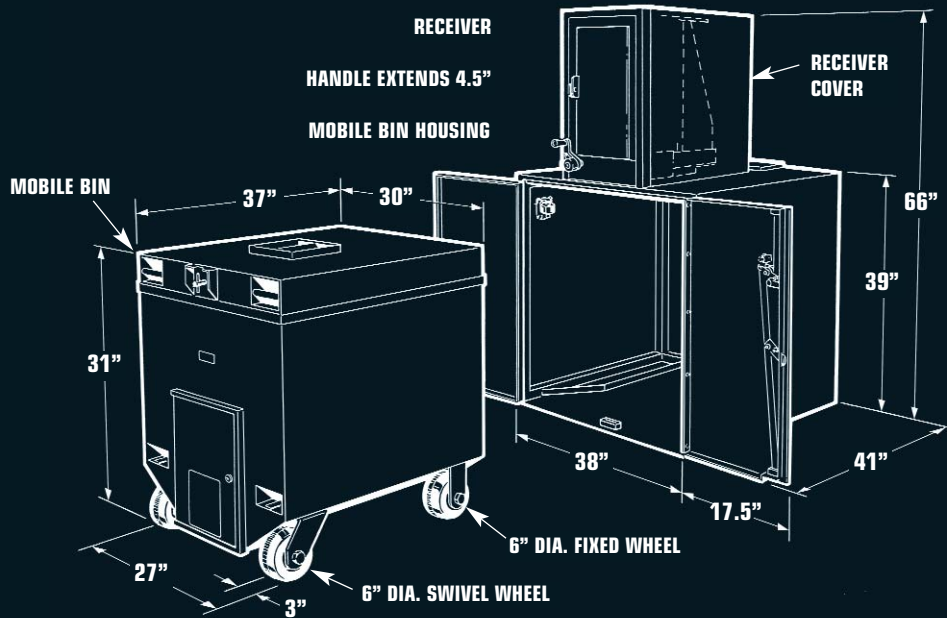
MOBILE VAULT

GFI Mobile Vaults are commonly installed on bus service islands to provide convenient access for revenue transfer during daily routine bus servicing. The vault enclosure is permanently installed and serves as a secure weather-resistant housing for the cashbox receiver and a removable mobile collection bin. The cashbox receiver permits the cashbox contents to be transferred into the mobile bin. The highly-secure mobile bin separates and stores the collected revenue in dual compartments; one for coins/tokens and one for

bill/tickets. The mobile bin can only be removed from the vault and transported in a closed and locked condition. The bin is then moved to a secure counting room.

The GFI Mobile Vault gives the transit agency the flexibility of safely transferring and consolidating farebox revenue at bus facilities or remote locations and processing those revenues at a central location.

MOBILE VAULT DIMENSIONS



STATIONARY & MOBILE VAULT SPECIFICATIONS (CONTINUED)

Capacity & Weight (Stationary Vault)

	Capacity	Weight
Coins	\$12,500 Empty	1,000 lbs.
Bills	\$12,500 Full	2,200 lbs.
Total	\$25,000 street money	

Bin Capacity & Weight (Mobile Vault)

	Capacity	Weight
Coins	\$10,000 Empty	460 lbs.
Bills	\$10,000 Full	1,200 lbs.
Total	\$20,000 street money	

Environmental

Ambient temp 0°F to +120°F
 Surfaces heated
 by direct sunlight +150°F
 Humidity range 5% - 90% R.H. (non-condensing)
 Precipitation driving rain, exterior
 condensation & icing effects, plus
 wind gusts of up to 50 mph

Contaminants

sustained Resistant to:
 Airborne dust particles, diesel oil,
 lubricating oil, diesel engine
 exhaust

Interference

reduction Unaffected by:
 EMI from bus equipment and
 other reaction electrical
 equipment in vicinity

Options

- ☐ Special high-capacity Stationary Vault models available (special order)
- ☐ Electronic monitoring of vault and cashbox operations
- ☐ Protective enclosures for severe outdoor environments
- ☐ Automatic "Deadman" braking system for Mobile Vaults
- ☐ Electronic bin identification (Mobile Vault)
- ☐ Cashbox ID

MOBILE VAULT





DUALPORT VAULT

REVENUE COLLECTION EQUIPMENT



GFI DUALPORT Revenue Collection Equipment is designed for security without compromise.

The vaults are constructed of heavy-duty steel and are reinforced so they can be safely moved by material-handling equipment even when they are filled to capacity.

The cashbox receivers are stainless steel with interlocks that operate only when a specific authorized sequence of events is followed. The cashbox is locked when placed in the receiver. The receiver unlocks the cashbox under controlled security. And the cashbox is automatically relocked when removed for return to the farebox or faregate. All money remains secure within the vault until it reaches your bank or counting room.

DUALPORT VAULT FEATURES:

- ☐ Heavy-duty construction
- ☐ Employs exclusive cashbox receiver for secure transfer of currency from fare collection equipment to vault
- ☐ Fully mechanical operation (no electricity required)
- ☐ Weather-, oil-, and diesel fuel-resistant
- ☐ Stand-alone structure, no additional supports or overhead enclosures required
- ☐ Optional security alarm hook-ups
- ☐ Cashbox ID
- ☐ Bin ID

Like all GFI equipment, the DUALPORT VAULT is engineered for maximum durability with minimum maintenance. Modular construction simplifies repair and permits easy, cost-efficient upgrading regardless of when the unit was purchased.

GFI GENFARE products are designed to perform as part of fully integrated systems and as stand-alone units.



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