



AFFILIATED AGENCIES

Orange County
Transit District

Local Transportation
Authority

Service Authority for
Freeway Emergencies

Consolidated Transportation
Service Agency

Congestion Management
Agency

February 11, 2021

Notification to Vendors Registered on CAMM NET

Dear Vendor,

Please be advised that the Orange County Transportation Authority (OCTA) will be implementing electronic signatures utilizing Adobe eSign for awarded contracts and other contract documents effective February 22, 2021.

As a party to a contract with OCTA, the firm will receive an email from OCTA containing a link to the contract document(s) that require signature. Once electronically signed by the firm's authorized signatory, the document will be automatically routed back to OCTA for final signature. When fully executed, a copy will be forwarded to the firm via email.

For purchase orders, vendor signatures will not be required. These will be signed by OCTA and vendors will receive a copy via email.

Your firm does NOT need to download any software or take any additional steps as a result of this notification.

Thank you for your continued interest in doing business with OCTA.

Sincerely,

A handwritten signature in blue ink that reads "Pia Veessapen".

Pia Veessapen

Director, Contracts Administration and Materials Management